

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, August 12th 2021

Zoom Meeting

3:00-5:00 pm

Committee Members Present: Ed Chitty, Bruce Ito, John Paul Soto, Kevin Hutchcroft

Committee Members Absent: Billie Cooper [E], Ron Hernandez [E], Helen Lin [E], Mike Shriver [LOA], Charles Siron [E], Gwen Smith [E], Cesar Cadabes [E]

Others Present: None.

Support Staff Present: Melina Clark, Ali Cone, Mark Molnar, Kira Perez Angeles

Minutes

1. Introductions

The meeting was called to order at 3:04 pm by CS Cone. Everyone introduced themselves and quorum was established.

2. Review /Approve August 12th 2021 DRAFT Agenda – VOTE

The August 12th DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve July 8th 2021 DRAFT Minutes – VOTE

The July 8th 2021 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. Demographic Information Update

The Committee reviewed the monthly demographic report.

- CS Cone provided update regarding ARIES demographic report which shows the only change that occurred was the addition of CM Davenport. This brings the total number of committee members to 34 and this did not shift any of the target areas.

7. Council Member Attendance Report/ Council Applicants – VOTE

- Review Prospective Member Application:
- Notice of Attendance sent:
 - Thomas Knoble
- Notice of Attendance sent:
- Letters of Probation to be sent:
- Letters of Probation sent:
 - Orin Allen

- CS Molnar provided an update regarding this member stating that the group will need to make a decision as to whether to give them another month or kick them out. The committee recommended to wait for next month's renewal application deadline and if there is no change in attendance and no renewal application received then they will revisit the discussion.
- Review Renewals:
 - Orin Allen: If not received by next month's deadline, renewal will be taken off agenda.
 - Helen Lin: Committee agree to continue to roll-over this renewal until next month.
- Request for Leave of Absence:
- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
 - Eric Sutter
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Interview/ Discuss Prospective Applicant:
- Mentor Program

8. Carry Forward Allocation – VOTE

- CM Hutchcroft explains that this year's Carry Forward is significantly less than previous years. Half of the amount we do have is recommended that it go to Emergency Financial Assistance Grants (EFAG). This would be used for housing, rent, etc. Since the pandemic began, folks have had a greater need due to covid and this recommendation would help alleviate that. A specific amount of this EFAG is being allocated to Senior Client's needs such as hearing aids, etc. The other half will go to Client Incentive Vouchers that could be used for client's food necessities and take-out as the pandemic has made it harder for some clients to physically get food.
 - Question from CM Chitty- Do we keep track of the people who use these funds? Is there a way that people are finding out about these programs?
 - CM Hutchcroft answered that as long as they are Ryan White eligible then they are Ryan White clients.
 - CS Molnar suggested CM Chitty that he ask CM Gonzalez whether through email or at Full Council since he is currently knowledgeable about Kaiser and their interaction with the Ryan White system of care.

Motion: To accept recommendations as written. See column (1) for breakdown.

9. Return to In-Person Meetings – VOTE

The Committee will discuss a potential timeline for returning to in-person meetings, given DPH/City guidance.

- CS Molnar informed that he has put this agenda item on hold, so there is no discussion due to the Delta Variant increasing covid case numbers.
- CM Hutchcroft informed members that for immune-compromised folks they would be needing a booster shot. This would mean HIV + folks, but information would be sent out once they received official word of this being the case.

10. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, September 9th 2021 via Zoom from 3-5pm.

11. Adjournment

- Meeting adjourned by CS Cone at 3:38 pm.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

August 12, 2021

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Cesar Cadabes	E	-									
2.	Ed Chitty	P	Y									
3.	Billie Cooper	E	-									
4.	Elaine Flores	E	-									
6.	Ron Hernandez	E	-									
7.	Kevin Hutchcroft	P	B									
8.	Bruce Ito	P	Y									
9.	Helen Lin(activated)	E	-									
10.	Mike Shriver	E	-									
11.	Charles Siron	E	-									
12.	Gwen Smith(activated)	E	-									
13.	John Paul Soto	P	Y									
	Ayes		3									
	Nayes											
	Total		4									