

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, July 9<sup>th</sup> 2020

Zoom Meeting

3:00-5:00 pm

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**Committee Members Present:** Cesar Cadabes, Ed Chitty (Co-Chair), Elaine Flores, Ron Hernandez, Thomas Knoble, John Paul Soto, Ken Pearce, Michelle Spence

**Committee Members Absent:** Billie Cooper [E], Mike Shriver [LOA], Gwen Smith,

**Council Members Present:** Kevin Hutchcroft

**Others Present:** Derrick Mapp, Beth Neary (HHS)

**Support Staff Present:** Melina Clark, Ali Cone, David Jordan, Mark Molnar

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### *Minutes*

**1. Introductions**

The meeting was called to order at 3:08 pm by CM Chitty. Quorum was established.

**2. Review /Approve July 9<sup>th</sup> 2020 DRAFT Agenda – VOTE**

The July 9<sup>th</sup> 2020 DRAFT Agenda was reviewed and approved by consensus.

**3. Review / Approve June 11<sup>th</sup> 2020 DRAFT Minutes – VOTE**

The June 11<sup>th</sup> 2020 DRAFT Minutes were reviewed, corrected and approved by consensus.

**4. Announcements**

- None.

**5. Public Comment**

- None.

**6. Demographic Information Update**

- CS Cone provided the monthly demographic report.
  - The report reflects the resignation of CM Bright, who had to step down for personal reasons.
  - The council is still under for non-aligned consumers. We are now at 37 members.

**7. Council Member Attendance Report/ Council Applicants- VOTE**

- Notice of Attendance to be sent:
- Notice of Attendance sent:
  - Orin Allen
- Letters of Probation to be sent:
- Letters of Probation sent:

- Review Renewals:
  - T.J. Lee-Miyaki
  - **MOTION: CM Hernandez moves to approve CM Lee-Miyaki’s renewal application.**
  - **CM Cadabes seconds the motion.**
  - **MOTION PASSES by consensus. See column [1] for vote breakdown.**
- Request for Leave of Absence:
- Current Leave(s) of Absence:
  - Charles Siron (June-July)
  - Mike Shriver (June-July)
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application
- Interview/ Discuss Prospective Applicant
  - Derrick Mapp
    - **MOTION: CM Knoble moves to approve Derrick Mapp’s application for consideration at Full Council.**
    - **CM Soto seconds the motion.**
    - **MOTION PASSES: See column (2) for vote breakdown.**
- Mentor Program

**8. Carry Forward Funding Allocation- VOTE**

- CM Hutchcroft provided context for the FY19-20 Carry Forward Motion.
- CM Pearce spoke to the name of “incentive” vouchers versus something more general.
- **MOTION: To approve the FY 19-20 Carry Forward Recommendations.**
- **MOTION PASSES by roll call vote. See column [3] for vote breakdown.**

**9. Multiple representatives from single agencies- VOTE**

- CM Chitty voiced a lack of concern around over-representation from single agencies. Whenever there is a vote that could affect an agency, people usually recuse themselves. Several agencies also have different departments and bring different voices to the council.
- CM Pearce expressed concern for too much representation from a single agency on the council.
- CM Cadabes spoke to different voices from the same agencies. For example, if we are recruiting for youth of color when a YOC is already represented on the council.

- CM Pearce suggested making it part of the membership process to bring awareness to if an applicant’s agency is already represented on the council.
  - CS Jordan added that while this isn’t currently an official process, council staff always lets the committee know if there will be a potential conflict of interest.

**10. Next Meeting Date & Agenda Items- VOTE**

- *The next Membership Committee meeting is scheduled for Thursday, August 13<sup>th</sup>, 2020 on Zoom.*
- Parking lot:
- Multiple representation from the same agency on the council.

**11. Adjournment**

- The Meeting was adjourned at 3:43 pm by CM Chitty.

**Membership Committee**

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

**July 9, 2020**

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Cesar Cadabes	P	Y	Y	Y						
2.	Ed Chitty	P	Y	Y	Y						
3.	Billie Cooper	E	-		-						
4.	Elaine Flores	P	Y	Y	Y						
6.	Ron Hernandez	P	Y	Y	Y						
7.	Kevin Hutchcroft/Thomas Knoble	A	-	-	-						
8.	Ken Pearce	P	Y	Y	Y						
9.	Mike Shriver	LoA	-		-						
10.	Gwen Smith	P	Y	Y	-						
11.	John Paul Soto	P	Y	Y	Y						
12.	Michelle Spence	P	Y	Y	Y						

Ayes									
Nays									
Total									