

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday September 14, 2017
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Richard Bargetto (Co-Chair), Cesar Cadabes, Elaine Flores, Ron Hernandez, Paul Harkin

Committee Members Absent: Ed Chitty [A], Ken Pearce (Co-Chair) [LoA], Mick Robinson [E], Gwen Smith [E]

Council Members Present: Charles Siron

Others Present: Dominique Johnson, Beth Neary (HHS)

Support Staff Present: Ali Cone, Dave Jordan, Liz Stumm

Minutes

1. Introductions

The meeting was called to order at 3:06 pm by Co-Chair Bargetto. Everyone introduced themselves and quorum was established.

2. Review /Approve September 14th 2017 DRAFT Agenda – VOTE

The September 14th 2017 DRAFT Agenda was reviewed and approved by consensus.

3. Review /Approve August 10th 2017 2016 DRAFT Minutes – VOTE

The August 10th 2017 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. Demographic Information Update

- CS Cone reviewed the monthly demographic report.
- There was one change this month, Darryl Lampkin has resigned. We are now at 40 members. The same disparities are still present, the largest disparities are for Latino consumers, Native Americans and African Americans.
- CM Geltmaker is now the sole representative for San Mateo. Darryl has stepped down due to the CDC's FOA that no longer includes San Mateo in our EMA.
- CS Jordan noted that we have three new applications in the pipeline. One member would fit into the youth category, one is a consumer of prevention services and one applicant resides in San Mateo.

7. Council Member Attendance Report/ Council Applicants- VOTE

- Notice of Attendance to be sent:
 - Co-Chair Bargetto noted that this is the first month in some time where there are no notices of attendance to be sent.
- Notice of Attendance sent:

- None.
- Letters of Probation to be sent:
 - None.
- Letters of Probation sent:
 - None.
- Review Renewals:
 - None.
- Request(s) for Leave of Absence.
 - None.
- Current Leave(s) of Absence:
 - Ken Pearce (August-September)
- Committee Assignments:
 - None.
- Resignations/Thank You for Service to the Council
 - Darryl Lampkin
- Review Exit Interview:
 - None.
- Dismissal Letters to be sent due to attendance requirements:
 - None.
- Review Prospective Member Application:
 - Michael Stoutmire
 - CS Jordan noted that this applicant was referred to the Council by CM Allen and Derrick Mapp. He has had a couple conversations with him about his interest and he has a fair amount of experience with community planning. He is very intelligent; the learning curve will not be challenging. He seems very interested and engaged.
- Interview/Discuss Prospective Applicant:
 - Dominique Johnson
 - CS Jordan noted that Dominique is a consumer of services who has some community planning experience.
 - CM Cadabes noted that he understood where she was coming from in terms of the Council being disconnected from the community. The community doesn't know who we are and what we do.
 - CM Harkin noted that she's a voice that the Council needs to hear from, however she may struggle with the structure and formality of the council. She has a lot of lived experience but mentorship will be necessary.
 - Co-Chair Siron noted that he is willing to mentor Dominique.
 - **MOTION: To approve Dominique Johnson as a member of the HIV Community Planning Council.**
 - **VOTE: Motion passes. See column [1] for a vote breakdown.**
- Mentor Program
 - Orin Allen and Paul Harkin
 - CM Harkin noted that they have been in communication but they have failed to meet in person due to scheduling conflicts.

8. Resource Allocation - VOTE

- The Committee will vote on resource allocation funding scenarios.
- **Increased Funding: In the event of increased funding, 50% of the increase will be allocated towards Food and 50% of the increase will be allocated towards Emergency Housing.**

- **Flat Funding:** If funding remains at the current level, service category resource allocation will remain level across all categories.
- **Decreased Funding:** In the event of decreased funding, for the first 10% of reductions, allocations for services that are covered under California's essential health benefits package will be reduced proportionately. If further reduced allocation is required, reductions will occur proportionately across all service categories.
- **MOTION:** To approve the Resource Allocation scenarios.
- **VOTE:** Motion Passes. See column [2] for a vote breakdown.

9. Policy & Procedure - VOTE

- The Committee will review the Appointed Seats policy and the Part B representative policy.

Appointed Seats

- CS Cone noted that at the last meeting, the group discussed reviewing these policies to change the attendance requirement of appointed seats to require them to have a home committee. The driving force was to have more voices during committees.
- If the membership revised this policy it will go to Steering and the Full Council meeting in October.
- **MOTION: Co-Chair Bargetto moves to have all Council members including appointed seats be required to be in compliance with the meeting attendance policy.**
- **CM E. Flores seconds the motion.**
- **VOTE: Motion passes. See column [3] for a vote breakdown.**

Part B Presentation Policy

- The committee reviewed the Part B Representative Policy from the HHSPC.
- The group discussed that the Part B policy is not necessary if the attendance policy was amended to exempt the Part B representative from having a home committee.
- **REPLACEMENT MOTION: Co-Chair Bargetto moves to have all Council members including appointed seats be required to be in compliance with the meeting attendance policy excluding the Part B representative.**
- **CM E. Flores seconds the motion.**
- **VOTE: Motion passes. See column [4] for a vote breakdown.**

10. Next Meeting Date & Agenda Items- VOTE

The next Membership Committee Meeting is tentatively scheduled for Thursday, October 12th 2017, 25 Van Ness, 8th Floor Conference Room, SF CA from 3:00-5:00 pm.

Parking Lot:

- Agencies the Council can collaborate with.

11. Adjournment

- The Meeting was adjourned at 4:54 pm by Co-Chair Bargetto.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

1.	Richard Bargetto (Co-Chair)	P	Y	Y	Y	Y					
2.	Cesar Cadabes	P	Y	Y	Y	Y					
3.	Ed Chitty	A	-	-	-	-					
4.	Elaine Flores	P	Y	Y	Y	Y					
5.	Paul Harkin	P	Y	Y	Y	Y					
6.	Ron Hernandez	P	-	-	-	-					
7.	Ken Pearce (Co-Chair)	LoA	-	-	-	-					
8.	Mick Robinson	E	-	-	-	-					
9.	Gwen Smith	E	-	-	-	-					
1.	Charles Siron	P	Y	Y	Y	Y					
2.											
	Ayes		5	5	5	5					
	Nays										
	Total		5	5	5	5					