

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, February 12th, 2026
via Zoom
3:00 pm – 4:00 pm

Agenda

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| 1. Introductions | 3:00 |
| 2. Review/Approve February 12th, 2026 DRAFT Agenda – VOTE | 3:03 |
| 3. Review/Approve January 8th, 2026 DRAFT Minutes – VOTE | 3:05 |
| 4. Announcements | 3:07 |
| 5. Public Comment | 3:10 |
| 6. Council Member Attendance Report/ Council Applicants – VOTE | 3:15 |
- Review Prospective Member Application:
 - Interview/Discuss Prospective Applicant:
 - Letters of Probation sent:
 - Review Renewals:
 - Notice of Attendance to be sent:
 - Marco Montenegro – 5 absences within the last 3 months
 - Notice of Attendance sent:
 - Letters of Probation to be sent:
 - Request for Leave of Absence:
 - Nga Le – request for extension of LOA through February, returning in March
 - Jon Oskarsson – January through February, returning in March
 - Helen Lin – January through April, returning in May
 - Current Leave(s) of Absence:
 - Nga Le – January returning in TBD
 - Zachary Davenport – January through February, returning in March
 - Franco Chevalier – January through February, returning in March
 - Richard Sullivan – returning TBD
 - Committee Assignments:
 - Resignations/Thank You for Service to the Council:
 - Review Exit Interview:
 - Dismissal Letters to be sent due to attendance requirements:
 - Mentor Program

7. Mentor Program **3:30**

The group will discuss the Mentor Program policy as it currently stands and consider any updates.

8. Demographic Information Update **3:35**

The Committee will review the monthly demographic reports.

9. Next Meeting Date & Agenda Items – VOTE **3:45**

The Committee will meet next on March 12th, 2026, from 3:00 pm - 4:00 pm via Zoom.

11. Adjournment **4:00**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health

Community Health, Equity & Promotion

HIV Health Services

25 Van Ness Avenue, San Francisco, CA 94102

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Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.