

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, February 8th, 2024

25 Van Ness, 3rd Floor, Rm 330A

3:00 – 4:30 pm

Agenda

1. **Introductions** **3:00**
2. **Review/Approve February 8th 2024 DRAFT Agenda – VOTE** **3:03**
3. **Review/Approve October 12th 2023 DRAFT Minutes – VOTE** **3:05**
4. **Announcements** **3:07**
5. **Public Comment** **3:10**
6. **Committee Mission Review** **3:15**
The Committee will receive a review of the goals and purposes of this committee.
7. **Co-chair Election – VOTE** **3:25**
The Committee will elect new co-chairs for the year.
8. **Council Member Attendance Report/ Council Applicants – VOTE** **3:35**
 - Letters of Probation sent:
 - Review Renewals:
 - Review Prospective Member Application:
 - Reina Hernandez
 - Elyse Griffin
 - Notice of Attendance to be sent:
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 - Letters of Probation to be sent:
 - Request for Leave of Absence:
 - Gwen Smith: Retroactive December – January, returning in February
 - Paul Harkin: January – February, returning in March
 - Current Leave(s) of Absence:
 - Committee Assignments:
 - Charles Siron: Exception for attendance

- Resignations/Thank You for Service to the Council:
 - Ms Billie: Decided to step away from the council at this time.
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Interview/Discuss Prospective Applicant:
 - Jesus Guillen
 - Reina Hernandez
- Mentor Program

9. Demographic Information Update 3:50

The Committee will review the monthly demographic reports.

10. Next Meeting Date & Agenda Items – VOTE 3:55

The next Membership Committee meeting is tentatively scheduled for Thursday, March 14th, 2024 via Zoom from 3-4:30 pm.

11. Adjournment 4:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health

Community Health, Equity & Promotion

HIV Health Services

25 Van Ness Avenue, San Francisco, CA 94102

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Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.