

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, June 8th, 2023

3:00 – 5:00 pm

Agenda

- 1. Introductions** **3:00**
- 2. Review/Approve June 8th 2023 DRAFT Agenda – VOTE** **3:03**
- 3. Review/Approve May 11th 2023 DRAFT Minutes – VOTE** **3:05**
- 4. Announcements** **3:07**
- 5. Public Comment** **3:10**
- 6. Council Member Attendance Report/ Council Applicants – VOTE** **3:15**
 - Letters of Probation sent:
 - Review Renewals:
 - Review Prospective Member Application:
 - Notice of Attendance to be sent:
 - Notice of Attendance sent:
 - Letters of Probation to be sent:
 - Request for Leave of Absence:
 - Current Leave(s) of Absence:
 - Billie Cooper
 - Juba Kalamka
 - Committee Assignments:
 - Resignations/Thank You for Service to the Council:
 - Review Exit Interview:
 - Dismissal Letters to be sent due to attendance requirements:
 - Interview/Discuss Prospective Applicant:
 - Mentor Program

- 7. Demographic Information Update** **3:20**
- The Committee will review the monthly demographic reports.*
- 8. Council Recruitment** **3:25**
- The Committee will discuss council member recruitment strategies and review recruitment materials.*
- 9. Return to In-Person vs Virtual Meetings** **3:35**
- The group will discuss whether they would like to remain meeting virtually or return to meeting in-person.*
- 10. Next Meeting Date & Agenda Items – VOTE** **3:50**
- The next Membership Committee meeting is tentatively scheduled for Thursday, July 13th, 2023 via Zoom from 3-5 pm.*
- 11. Adjournment** **4:00**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

**TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.**

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health

Community Health, Equity & Promotion

HIV Health Services

25 Van Ness Avenue, San Francisco, CA 94102

The following services are available when requested by noon of the Friday before the Council meeting:

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Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.