

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, June 10th 2021

3:00 – 5:00 pm

Draft Agenda

- 1. Introductions** **3:00**
- 2. Review/Approve June 10th 2021 DRAFT Agenda – VOTE** **3:03**
- 3. Review/Approve April 8th 2021 DRAFT Minutes – VOTE** **3:05**
- 4. Announcements** **3:07**
- 5. Public Comment** **3:10**
- 6. Demographic Information Update** **3:25**

The Committee will review the monthly demographic report.
- 7. Council Member Attendance Report/ Council Applicants – VOTE** **3:35**
 - Notice of Attendance to be sent:
 - Orin Allen
 - Eric Sutter
 - Notice of Attendance sent:
 - Letters of Probation to be sent:
 - Letters of Probation sent:
 - Review Renewals:
 - Orin Allen
 - Request for Leave of Absence:
 - Kevin Hutchcroft (May-June)
 - Ken Pearce (June-July)
 - T.J. Lee-Miyaki (June-July)
 - Current Leave(s) of Absence:
 - Committee Assignments:
 - Resignations/Thank You for Service to the Council:
 - Lily Krutel

- Review Exit Interview:
 - Lily Krutel
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:
 - Zachary Davenport
- Interview/Discuss Prospective Applicant:
- Mentor Program

8. Council Member Training 4:10

The Committee will discuss potential training topics for the Council.

9. Return to In-Person Meetings – VOTE 4:35

The Committee will discuss a potential timeline for returning to in-person meetings, given DPH/City guidance.

10. Next Meeting Date & Agenda Items – VOTE 4:55

The next Membership Committee meeting is tentatively scheduled for Thursday, July 8th 2021 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

11. Adjournment 5:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health

Community Health, Equity & Promotion

HIV Health Services

25 Van Ness Avenue, San Francisco, CA 94102

The following services are available when requested by noon of the Friday before the Council meeting:

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Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.