

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, October 8th 2020
3:00 – 5:00 pm

Draft Agenda

- 1. Introductions** **3:00**
- 2. Review/Approve October 8th 2020 DRAFT Agenda – VOTE** **3:03**
- 3. Review/Approve September 10th 2020 DRAFT Minutes – VOTE** **3:05**
- 4. Announcements** **3:07**
- 5. Public Comment** **3:10**
- 6. Demographic Information Update** **3:15**

The Committee will review the monthly demographic report.
- 7. Council Member Attendance Report/ Council Applicants – VOTE** **3:25**
 - Notice of Attendance to be sent:
 - Paul Harkin, Gwen Smith
 - Notice of Attendance sent:
 - Orin Allen, Cicily Emerson, Juba Kalamka, Antwan Matthews, Eric Sutter
 - Letters of Probation to be sent:
 - Letters of Probation sent:
 - Review Renewals:
 - Cicily Emerson
 - Request for Leave of Absence:
 - Current Leave(s) of Absence:
 - Committee Assignments:
 - Resignations/Thank You for Service to the Council:
 - Review Exit Interview:
 - Dismissal Letters to be sent due to attendance requirements:
 - Review Prospective Member Application:

- Interview/Discuss Prospective Applicant:
- Mentor Program

8. Agency Representation – VOTE 3:45

The Committee will consider adding language to the Policy & Procedure manual regarding agency representation on the Council.

9. Tech Support for Council Members 4:20

The Committee will discuss how council members are adapting to virtual meetings and brainstorm how to improve tech support/access.

10. Next Meeting Date & Agenda Items – VOTE 4:55

The next Membership Committee meeting is tentatively scheduled for Thursday, November 12th 2020 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

11. Adjournment 5:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health

Community Health, Equity & Promotion

HIV Health Services

25 Van Ness Avenue, San Francisco, CA 94102

The following services are available when requested by noon of the Friday before the Council meeting:

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Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.