

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, November 12th 2020
3:00 – 5:00 pm

Draft Agenda

- 1. Introductions** **3:00**
- 2. Review/Approve November 12th 2020 DRAFT Agenda – VOTE** **3:03**
- 3. Review/Approve October 8th 2020 DRAFT Minutes – VOTE** **3:05**
- 4. Announcements** **3:07**
- 5. Public Comment** **3:10**
- 6. Demographic Information Update** **3:15**

The Committee will review the monthly demographic report.
- 7. Council Member Attendance Report/ Council Applicants – VOTE** **3:25**
 - Notice of Attendance to be sent:
 - Notice of Attendance sent:
 - Paul Harkin, Gwen Smith, Cicily Emerson, Juba Kalamka, Antwan Matthews, Eric Sutter
 - Letters of Probation to be sent:
 - Letters of Probation sent:
 - Orin Allen
 - Review Renewals:
 - Cicily Emerson
 - Request for Leave of Absence:
 - Current Leave(s) of Absence:
 - Committee Assignments:
 - Resignations/Thank You for Service to the Council:
 - Michelle Spence
 - Review Exit Interview:
 - Dismissal Letters to be sent due to attendance requirements:

- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant:
- Mentor Program

8. Targeted Council Member Recruitment 4:10

The Committee will discuss targeted recruitment of council members.

9. Tech Support for Council Members 4:35

The Committee will discuss how council members are adapting to virtual meetings and brainstorm how to improve tech support/access.

10. Next Meeting Date & Agenda Items – VOTE 4:55

The Membership Committee will discuss and vote on December’s meeting. The next Membership Committee meeting is tentatively scheduled for Thursday, December 10th 2020 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

11. Adjournment 5:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health

Community Health, Equity & Promotion

HIV Health Services

25 Van Ness Avenue, San Francisco, CA 94102

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Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.