

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, July 11th 2019
25 Van Ness, 8th Floor Conference Room
3:00 – 5:00 pm

Draft Agenda

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| 1. Introductions | 3:00 |
| 2. Review/Approve July 11th 2019 DRAFT Agenda – VOTE | 3:03 |
| 3. Review/Approve June 13th 2019 DRAFT Minutes – VOTE | 3:05 |
| 4. Announcements | 3:07 |
| 5. Public Comment | 3:10 |
| 6. Co-Chair Election – VOTE | 3:20 |
| <i>The Committee will elect co-chairs for 2019.</i> | |
| 7. Demographic Information Update | 3:35 |
| <i>The Committee will review the monthly demographic report.</i> | |
| 8. Council Member Attendance Report/ Council Applicants – VOTE | 3:45 |
| <ul style="list-style-type: none">• Notice of Attendance to be sent:• Notice of Attendance sent:• Letters of Probation to be sent:• Letters of Probation sent:• Review Renewals:• Request for Leave of Absence:<ul style="list-style-type: none">▪ Ken Pearce (July – August)▪ Jack Bowman (July – August, September – October)▪ Orin Allen (July – August)• Current Leave(s) of Absence:• Committee Assignments:<ul style="list-style-type: none">▪ David Gonzalez- Community Engagement → Council Affairs | |

- Resignations/Thank You for Service to the Council:
 - Wade Flores
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:
 - Lily Kreutel
- Interview/Discuss Prospective Applicant:
 - Antwan Matthews (interviewing in August)
- Mentor Program

9. Carry Forward Allocation – VOTE 4:25

The Committee will review and vote on a motion regarding carry-forward fund allocation.

10. Next Meeting Date & Agenda Items – VOTE 4:55

The next Membership Committee meeting is tentatively scheduled for Thursday, August 8th 2019 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

11. Adjournment 5:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health

Community Health, Equity & Promotion

HIV Health Services

25 Van Ness Avenue, San Francisco, CA 94102

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The Planning Council has several standing committees where Council business and creation of motions for Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; members of the public are encouraged to testify at Council meetings and/or to write letters to the council members, c/o HIV Community Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.