HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, November 8th 2018
25 Van Ness, 8th Floor Conference Room
3:00 – 5:00 pm

Draft Agenda

1. Introductions 3:00

2. Review/Approve November 8th 2018 DRAFT Agenda – VOTE 3:03

3. Review/Approve October 11th 2018 DRAFT Minutes – VOTE 3:05

4. Announcements 3:07

5. Public Comment 3:10

6. Demographic Information Update

   Ali Cone 3:25

   The Committee will review the monthly demographic report.

7. Council Member Attendance Report/ Council Applicants – VOTE 3:30

   • Notice of Attendance to be sent:

   • Notice of Attendance sent:
     ▪ T.J. Lee

   • Letters of Probation to be sent:

   • Letters of Probation sent:
     ▪ Orin Allen (sent August 2018)

   • Review Renewals:
     ▪ Zachary Davenport

   • Request for Leave of Absence:

   • Current Leave(s) of Absence:

   • Committee Assignments:

   • Resignations/Thank You for Service to the Council:

   • Review Exit Interview:

   • Dismissal Letters to be sent due to attendance requirements:
• Review Prospective Member Application:

• Interview/Discuss Prospective Applicant:
  ▪ Michelle Spence

• Mentor Program

8. Full Council Membership Approval Process – VOTE 4:30

The Committee will discuss the process of approving new members at Full Council.

9. Next Meeting Date & Agenda Items – VOTE 4:55

The Membership Committee will determine its next meeting date.

Parking Lot:

11. Adjournment 5:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS, IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.

HIV Community Planning Council
Administrative Office:
730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health
Community Health, Equity & Promotion
HIV Health Services
25 Van Ness Avenue, San Francisco, CA 94102

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Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.