HIV Community Planning Council  
**MEMBERSHIP COMMITTEE**  
Thursday, June 14th 2018  
25 Van Ness, 8th Floor Conference Room  
3:00 – 5:00 pm

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**Draft Agenda**

1. **Introductions**
   
2. **Review/Approve June 14th 2018 DRAFT Agenda – VOTE**
   
3. **Review/Approve May 10th 2018 DRAFT Minutes – VOTE**
   
4. **Announcements**
   
5. **Public Comment**
   
6. **Demographic Information Update**

   *The Committee will review the monthly demographic report.*

7. **Council Member Attendance Report/ Council Applicants – VOTE**

   - Notice of Attendance to be sent:  
     - JP Soto
   
   - Notice of Attendance sent:  
     - Timothy Foster  
     - Laura Thomas
   
   - Letters of Probation to be sent:  
     - Timothy Foster
   
   - Letters of Probation sent:
   
   - Review Renewals:  
     - Timothy Foster
   
   - Request for Leave of Absence:
   
   - Current Leave(s) of Absence:  
     - Charles Siron (May-June)
   
   - Committee Assignments:  
     - Thomas Knoble - Council Affairs Committee
   
   - Resignations/Thank You for Service to the Council:
• Review Exit Interview:
• Dismissal Letters to be sent due to attendance requirements:
• Review Prospective Member Application:
• Interview/Discuss Prospective Applicant:
• Mentor Program

8. Mentor Program Review  
   The committee will receive a progress report on current mentor-mentee relationships.

9. Committee Name – VOTE  
   The Committee will discuss a potential name change.

10. Next Meeting Date & Agenda Items – VOTE  
   The next Membership Committee meeting is tentatively scheduled for Thursday, July 12th, 2018 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

11. Adjournment  

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,  
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.

HIV Community Planning Council
   Administrative Office:
   730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health
   Community Health, Equity & Promotion
   HIV Health Services
   25 Van Ness Avenue, San Francisco, CA 94102

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The Planning Council has several standing committees where Council business and creation of motions for Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; members of the public are encouraged to testify at Council meetings and/or to write letters to the council members, c/o HIV Community Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available at www.sfhivplanningcouncil.org.

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.