

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, June 8th 2017
25 Van Ness, 8th Floor Conference Room
3:00 – 5:00 pm

Draft Agenda

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| 1. Introductions | Group 3:00 |
| 2. Review/Approve June 8th 2017 DRAFT Agenda – VOTE | Group 3:03 |
| 3. Review/Approve May 11th 2017 DRAFT Minutes – VOTE | Group 3:05 |
| 4. Announcements | Group 3:07 |
| 5. Public Comment | Group 3:10 |
| 6. Demographic Information Update | Council Staff 3:15 |

The Committee will review the monthly demographic report.

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| 7. Council Member Attendance Report/ Council Applicants – VOTE | Group 3:20 |
| <ul style="list-style-type: none">• Notice of Attendance to be sent:• Notice of Attendance sent:<ul style="list-style-type: none">▪ Stacia Scherich• Letters of Probation to be sent:• Letters of Probation sent:<ul style="list-style-type: none">▪ Timothy Foster• Review Renewals:• Request for Leave of Absence:• Current Leave(s) of Absence:• Committee Assignments:• Resignations/Thank You for Service to the Council:<ul style="list-style-type: none">▪ Matthew Miller• Review Exit Interview:<ul style="list-style-type: none">▪ Chip Supanich | |

- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant
- Mentor Program

9. Recruitment and Retention- VOTE

Group 4:20

The Committee will discuss council meeting times that are more accessible for people who work and the recruitment and retention of communities of color.

10. Member Recognition and Thanks -VOTE

Group 4:40

The Committee will discuss member recognition and thanks (annually and when resigning).

11. Next Meeting Date & Agenda Items – VOTE

Group 4:55

The next Membership Committee meeting is tentatively scheduled for Thursday, June 8th 2017 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

12. Adjournment

Group 5:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health

Community Health, Equity & Promotion

HIV Health Services

25 Van Ness Avenue, San Francisco, CA 94102

The following services are available when requested by noon of the Friday before the Council meeting:

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The Planning Council has several standing committees where Council business and creation of motions for Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; members of the public are encouraged to testify at Council meetings and/or to write letters to the council members, c/o HIV Community Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.