Draft Agenda

1. Introductions
   Group 3:00

2. Review/Approve January 12th 2016 DRAFT Agenda – VOTE
   Group 3:03

3. Review/Approve November 10th 2016 DRAFT Minutes – VOTE
   Group 3:05

4. Announcements
   Group 3:07

5. Public Comment
   Group 3:10

6. Demographic Information Update
   Council Staff 3:15
   The Committee will review the monthly demographic report.

7. Council Member Attendance Report/ Council Applicants – VOTE
   Group 3:30
   - Notice of Attendance to be sent:
   - Notice of Attendance sent:
   - Letters of Probation to be sent:
     - Aja Monet
   - Letters of Probation sent:
     - Timothy Foster
   - Review Renewals:
   - Request for Leave of Absence:
   - Current Leave(s) of Absence:
   - Committee Assignments:
   - Resignations/Thank You for Service to the Council:
     - Kenneth Hornby
     - Catherine Newell
   - Review Exit Interview:
     - Eileen Loughran
• Dismissal Letters to be sent due to attendance requirements:

• Review Prospective Member Application:
  ▪ Darpun Sachdev
  ▪ Brian Kaplun

• Interview/Discuss Prospective Applicant
  ▪ Zachary Davenport

8. Committee Reassignment – VOTE  Group 4:00

   The Committee will discuss when to reassign committees this year.

9. Outreach Strategies  Group 4:00

   The Committee will discuss outreach strategies to increase Council membership.

10. Membership Policies & Procedures – VOTE  Group 4:30

   The Committee will review and update policies and procedures relevant to Membership.

11. Next Meeting Date & Agenda Items – VOTE  Group 4:55

   The next Membership Committee meeting is tentatively scheduled for Thursday, February 9th 2016 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

12. Adjournment  Group 5:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS, IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.

HIV Community Planning Council
Administrative Office:
730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health
Community Health, Equity & Promotion
The following services are available when requested by noon of the Friday before the Council meeting:

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Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.