

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, November 10th 2016
25 Van Ness, 8th Floor Conference Room
3:00 – 5:00 pm

Draft Agenda

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| 1. Introductions | Group 3:00 |
| 2. Review/Approve November 10th 2016 DRAFT Agenda – VOTE | Group 3:03 |
| 3. Review/Approve October 13th 2016 DRAFT Minutes – VOTE | Group 3:05 |
| 4. Announcements | Group 3:07 |
| 5. Public Comment | Group 3:10 |
| 6. Demographic Information Update | Council Staff 3:15 |
| <i>The Committee will review the monthly demographic report.</i> | |
| 7. Council Member Attendance Report/ Council Applicants – VOTE | Group 3:30 |
| <ul style="list-style-type: none">• Notice of Attendance to be sent:
• Notice of Attendance sent:<ul style="list-style-type: none">▪ T.J. Lee-Miyaki▪ Aja Monet
• Letters of Probation to be sent:<ul style="list-style-type: none">▪ Timothy Foster
• Review Renewals:
• Request for Leave of Absence:
• Current Leave(s) of Absence:
• Committee Assignments:
• Resignations/Thank You for Service to the Council:
• Review Exit Interview:
• Dismissal Letters to be sent due to attendance requirements: | |

- Review Prospective Member Application:
 - Zachary Davenport
 - Jose Luis Guzman
- Interview/Discuss Prospective Applicant

8. Membership Policies & Procedures – VOTE

Group 4:00

The Committee will review and update policies and procedures relevant to Membership.

9. Next Meeting Date & Agenda Items – VOTE

Group 4:55

The group will determine its next meeting date.

Parking Lot:

10. Adjournment

Group 5:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health

Community Health, Equity & Promotion

HIV Health Services

25 Van Ness Avenue, San Francisco, CA 94102

The following services are available when requested by noon of the Friday before the Council meeting:

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The Planning Council has several standing committees where Council business and creation of motions for Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; members of the public are encouraged to testify at Council meetings and/or to write letters to the council members, c/o HIV Community Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available at www.sfhivplanningcouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.