



HIV Community Planning Council
MEMBERSHIP COMMITTEE
Monday, June 9th 2016
25 Van Ness, 8th Floor Conference Room
3:00 – 5:00 pm

Draft Agenda

1. **Introductions** **Group 3:00**
2. **Review/Approve June 9th 2016 DRAFT Agenda – VOTE** **Group 3:03**
3. **Review/Approve April 11th 2016 DRAFT Minutes – VOTE** **Group 3:05**
4. **Announcements** **Group 3:07**
5. **Public Comment** **Group 3:10**
6. **Co-Chair Election – VOTE** **Group 3:15**

The Committee will nominate and elect two Membership Committee co-chairs.
7. **Committee Mission Statement – VOTE** **Group 3:25**

The Committee will vote on its mission statement.
8. **Demographic Information Update** **Ali Cone 3:35**

The Committee will review the monthly demographic report.
9. **Council Member Attendance Report/ Council Applicants** **Group 3:45**
 - Letters of Warning to be sent:
 - Letter of Warning sent:
 - Letters of Probation to be sent:
 - Review Renewals:
 - Request for Leave of Absence:
 - Chip Supanich (June-July)
 - Current Leave(s) of Absence:
 - Committee Assignments:
 - Kenneth Hornby (Membership → Community Engagement Committee)

- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant

10. Orientation & Training – VOTE

Group 4:15

The Committee will update the policy on Orientation & Training.

11. Full Council Meeting Public Greeter – VOTE

Group 4:40

The Committee will discuss the role of the “Public Greeter” and if that role will continue within the new HCPC.

12. Next Meeting Date & Agenda Items – VOTE

Group 4:55

The next Membership Committee meeting is tentatively scheduled for Monday, July 14th 2016 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

13. Adjournment

Group 5:00

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Community Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health, AIDS Office
25 Van Ness Avenue, 3rd floor, San Francisco, CA 94102

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