HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, July 14th 2016
25 Van Ness, 8th Floor Conference Room
3:00 – 5:00 pm

Draft Agenda

1. Introductions  

2. Review/Approve July 14th 2016 DRAFT Agenda – VOTE

3. Review/Approve June 9th 2016 DRAFT Minutes – VOTE

4. Announcements

5. Public Comment

6. Demographic Information Update  

   The Committee will review the monthly demographic report.

7. Council Member Attendance Report/ Council Applicants

   • Letters of Warning to be sent:
   • Letter of Warning sent:
   • Letters of Probation to be sent:
   • Review Renewals:
   • Request for Leave of Absence:
     ▪ Kenneth Hornby (July-August)
   • Current Leave(s) of Absence:
     ▪ Chip Supanich (June-July)
   • Committee Assignments:
     ▪ Billie Cooper (Community Engagement → Membership)
     ▪ Paul Harkin (Community Engagement → Council Affairs)
     ▪ Charles Siron (Membership → Community Engagement)
   • Resignations/Thank You for Service to the Council:
   • Review Exit Interview:
     ▪ Mary Lawrence Hicks
• Dismissal Letters to be sent due to attendance requirements:

• Review Prospective Member Application:

• Interview/Discuss Prospective Applicant

8. Orientation & Training – VOTE

The Committee will update the policy on Orientation & Training.

9. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, August 11th 2016 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

10. Adjournment

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.
In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. 

Know Your Rights under the Sunshine Ordinance

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available on the Internet at http://www.sfcarecouncil.org