

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, August 11th 2016
25 Van Ness, 8th Floor Conference Room
3:00 – 5:00 pm

Draft Agenda

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| 1. Introductions | Group 3:00 |
| 2. Review/Approve August 11th 2016 DRAFT Agenda – VOTE | Group 3:03 |
| 3. Review/Approve July 14th 2016 DRAFT Minutes – VOTE | Group 3:05 |
| 4. Announcements | Group 3:07 |
| 5. Public Comment | Group 3:10 |
| 6. Demographic Information Update | Ali Cone 3:15 |

The Committee will review the monthly demographic report.

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| 7. Council Member Attendance Report/ Council Applicants | Group 3:30 |
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- Letters of Warning to be sent:
 - Letter of Warning sent:
 - Letters of Probation to be sent:
 - Review Renewals:
 - Request for Leave of Absence:
 - Chip Supanich (August-September)
 - Current Leave(s) of Absence:
 - Kenneth Hornby (July-August)
 - Committee Assignments:
 - Billie Cooper (Membership → Community Engagement)
 - Resignations/Thank You for Service to the Council:
 - Charles Fann
 - Nan O'Connor
 - Review Exit Interview:

- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant

8. Carry Forward Funding – VOTE **Group 3:45**

The Committee will discuss resource allocation of RWPA Unfunds.

9. Resource Allocation – VOTE **Group 4:15**

The Committee will develop Increased, Flat, and Decreased resource allocation scenarios.

10. Membership Policies & Procedures – VOTE **Group 4:35**

The Committee will review and update policies and procedures relevant to Membership.

11. Next Meeting Date & Agenda Items – VOTE **Group 4:55**

The next Membership Committee meeting is tentatively scheduled for Thursday, September 8th 2016 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

12. Adjournment **Group 5:00**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

HIV Community Planning Council

Administrative Office:

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health

Community Health, Equity & Promotion

HIV Health Services

25 Van Ness Avenue, San Francisco, CA 94102

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Agendas are available at www.sfcarecouncil.org

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.