

# HIV Community Planning Council

## COUNCIL AFFAIRS COMMITTEE

Tuesday, June 10<sup>th</sup>, 2025

Zoom

3:00-4:30pm

**Committee Members Present:** Chuck Adams, Bill Blum, Anna Branzuela, Thomas Knoble, Marco Montenegro, Jon Oskarsson, Irma Parada, Manuel Vasquez

**Committee Members Absent:** Elyse Griffin [A], Nga Le [LOA], Helen Lin [E]

**Others Present:** John Aynsley, Beth Neary

**Support Staff Present:** Mark Molnar, Kira Perez, Kat Tajgeer

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### *Minutes*

#### 1. Introductions and Welcome

The meeting was called to order at 3:02 pm by CM Adams and everyone introduced themselves. Quorum was established.

#### 2. Review/Approve June 10<sup>th</sup>, 2025 DRAFT Agenda – VOTE

The June 10<sup>th</sup>, 2025 DRAFT Agenda was reviewed and approved by consensus.

#### 3. Review/Approve May 13<sup>th</sup>, 2025 DRAFT Minutes – VOTE

The May 13<sup>th</sup>, 2025 DRAFT Minutes were reviewed and approved by consensus.

#### 4. Announcements

- CS Perez reminds folks that this month's Steering Committee meeting has been moved to Wednesday, June 18<sup>th</sup>, 2025.

#### 5. Public Comment

- None.

#### 6. Housing Update – Manuel Vasquez

- CM Vasquez shares the HIV Housing Programs overseen by the Mayor's Office of Housing and Community Development (MOHCD) in San Francisco. He reviews the eligibility requirements, which include income limits, proof of HIV status, and San Francisco residency. He shares the fiscal year 2025-2026 HIV Housing grant awards, noting the funding is a blend of Housing Opportunities for Persons with AIDS (HOPWA) and San Francisco General Funds. CM Vasquez reviews the referral process for clients and the documentation clients will need to provide. The presentation covered available housing options, such as permanent and transitional housing, tenant-based rental subsidies and supportive services, and care facilities for people living with HIV/AIDS (PLWHA). CM Vasquez highlights the Plus Housing waitlist for eligible residents needing rental assistance or subsidized units, and shares details about new units being developed specifically for PLWHA. He also reviews the referral and application processes for Residential Care Facilities for the Chronically III (RCFCI) and Transitional Residential Care Facilities (TRCF), noting key differences between the programs.
  - CM Adams says this was an excellent presentation.

- CM Branzuela said this was really helpful for her, especially given that she's in a new position at San Mateo County.
- CM Knoble says to be mindful of the acronyms as he's speaking, as some folks might not be as familiar with them.
  - CM Vasquez says he would like to create handouts for the Full Council meeting.
- CM Oskarsson says this is phenomenal and asks if he has any data to quantify the average time on waitlist, utilization of the resources, etc.?
  - CM Vasquez says he normally includes visuals with the data and took them out for the sake of time, but will add it back in for the Full Council meeting.
- CM Blum suggests making edits to the layout of the presentation, noting the formatting is really similar slide to slide and it might be helpful to visually break it up for folks.
- CM Parada seconds CM Blum's recommendation. She said she also would suggest talking about the retention rate.
- CS Molnar proposes moving John Aynsley's presentation to the following month to allow for more time spent on the Housing Update, as housing is always a hot topic.
- CM Knoble speaks to the complexity of the Housing system and suggests possibly building in an interactive exercise in the Housing Update.
- CM Oskarsson adds that allotting extra time in the agenda to the Housing Update would be great.

#### **7. CQI/Quality Assurance – John Aynsley**

- John Aynsley walks through the HIV Health Services (HHS) 2025 Quality Management presentation, mentioning that more will be added before it's finalized. He goes over the Table of Contents and shares his goals for the presentation, highlighting the purpose, goals, and activities of the Quality Management Program. He explains that in recent years, the program has focused on improving viral load suppression rates, especially in the Black & African American community and among people experiencing homelessness or unstable housing. Aynsley also reviews the Quality Assurance Performance Measures — retention in care, ART prescription, and viral load suppression — but notes that, due to ARIES data limitations, the focus has mostly been on viral suppression the last couple of years. With the switch to HIV Care Connect, they're hopeful they'll finally be able to better track retention. He wraps up by reviewing Federal Poverty Level (FPL) data and eligibility from the California State Office of AIDS.
  - CM Knoble says this was a great presentation. They note that on slide 13 or 14 they didn't see any dates when sharing age ranges.
    - Aynsley says the data between slides is the same, it's just broken down for clarification.
      - ❖ CM Knoble says they would like to know what percentage of people living with HIV does this data represent.
    - Aynsley says he will work on adding that in to the presentation.

#### **8. Carry Forward Allocation – VOTE**

- CS Molnar says there is a motion on the floor from the Community Engagement Committee.
- John Aynsley provides a brief overview of the annual Carry Forward Funding process, noting that they are unspent Ryan White Part A (RWPA) funds that community-based organizations (CBO) didn't spend down before the end of the contract year. The remaining funds must be used for projects that can be completed before the end of the contract year. Aynsley reviews the service categories HHS is recommending the Carry Forward Funds be used for:

- ❖ Food/Home Delivered Meals – \$288,122
- ❖ Emergency Financial Assistance – \$190,000
- ❖ Other Professional Services – \$25,000
- ❖ Psychosocial Support – \$15,000

*Motion passes through roll call vote, refer to column (3).*

#### 9. Next Meeting Date & Agenda Items – VOTE

*The next Council Affairs Committee is scheduled for July 8<sup>th</sup>, 2025 from 3:00 – 4:30 pm.*

#### 10. Adjournment

Meeting adjourned at 4:10 pm by CM Adams.

#### Council Affairs Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

**June 10, 2025**

**roll** [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Chuck Adams (Co-Chair)	P	Y	Y	Y						
2.	Bill Blum	P									
3.	Anna Branzuela	P									
4.	Elyse Griffin	A	-	-	-						
5.	Nga Le	LOA	-	-	-						
6.	Helen Lin (Co-Chair)	E	-	-	-						
7.	Marco Montenegro	P									
8.	Jon Oskarsson	P									
9.	Irma Parada	P	Y	Y	Y						
10.	Thomas Knoble	P	Y	Y	A						
11.	Manuel Vasquez	P	Y	Y	Y						

<b>Ayes</b>		4	4	3						
<b>Nayes</b>		-	-	-						
<b>Abstain</b>		-	-	-						
<b>Recusal</b>		-	-	-						
<b>Total</b>	8	4	4	3						