HIV Community Planning Council
COUNCIL AFFAIRS COMMITTEE
Tuesday, March 12, 2019
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Chuck Adams (Chair), Jackson Bowman, Michael Discepola, Paul Harkin, Thomas Knoble, Charles Siron
Committee Members Absent: David Gonzalez [E], Dominique Johnson [A], Jessie Murphy [E], Wayne Rafus [A]
Council Members Present: Darpun Sachdev
Others Present: Susan Scheer, Jeremy Tsuchitani-Watson
Support Staff Present: Melina Clark, Mark Molnar

Minutes

1. **Introductions**
   The meeting was called to order at 3:05 pm by Chair Adams. Everyone introduced themselves and quorum was established.

2. **Review/Approve March 12th 2019 DRAFT Agenda – VOTE**
   The March 12th 2019 DRAFT Agenda was reviewed and approved by consensus.

3. **Review/Approve February 12th 2019 DRAFT Minutes – VOTE**
   The February 12th 2019 DRAFT Minutes were reviewed, amended and approved by consensus.

4. **Announcements**
   - CS Clark announced that we have hard copies of 700 forms if anyone would like to fill them out in person rather than online.
   - CS Molnar noted that the second meeting of the homeless work group has been set for the first Tuesday of the month, starting in April.
     - CM Discepola noted that they could have the meeting at the SF AIDS Foundation if this room is unavailable.

5. **Public Comment**
   - None.

6. **Co-Chair Elections- VOTE**
   - No one in the group expressed interest in being a second Co-chair. CM Adams agreed to be the sole Chair of the group.

7. **Molecular Surveillance**
   - The Committee reviewed a presentation from Disease Prevention and Control.

- o Susan Scheer noted that they want to talk about molecular surveillance data and how they want to use it, as well as the implications. She went through the slides and asked the group for feedback on the presentation.
- o CM Bowman suggested focusing on interventions that are specific to molecular surveillance.
- o CS Molnar inquired about the overall goal of the presentation: do you have a goal, are you looking for feedback, or is it more informational? It could be helpful to think about why the council is receiving this presentation.
- o CM Siron expressed support for transparency in molecular surveillance.
- o CM Bowman added that the strength of the presentation lies in what you're doing in data-to-care. He suggested leading with the strengths, and not highlighting the molecular surveillance as much.
- o CM Knoble noted that she could mention that leadership asked for this presentation so that the community be well informed. They could also invite feedback from the council after the presentation and highlight their commitment to transparency.

8. **HCAP Annual Report**
   - The Committee reviewed the annual presentation from Jeremy Tsuchitani-Watson of the HIV Consumer Advocacy Project.
     - o CM Bowman inquired about the "termination" section of the following slide:
       - Tsuchitani-Watson offered to come prepared with information related to the terminations of service mentioned on the "Service Category and Issue Notes" slide.
     - o CS Molnar suggested adding (Money management/benefits counseling) next to "Non-medical case management" in order to clarify what that role is.
       - Tsuchitani-Watson noted that many of these cases have come from clients wanting their case managers to help with housing, when in fact they can't help with housing.
     - o CM Harkin suggested replacing "substance use" and "addiction" with "substance use disorder." The word addiction has been struck from DSM language, even though providers are still using it. He advocated for using language that is not stigmatizing.
     - o CS Molnar noted that perhaps it is unnecessary to put demographics as part of the story of these 3 clients in the consumer challenges section.
     - o CS Molnar and CS Siron suggested striking the slide with quotes from the program evaluations.
     - o CM Knoble suggesting adding a slide about the purpose of the presentation, perhaps going off what CS Molnar said about this being a miniature Needs Assessment. It's always helpful to provide context before a presentation.
       - He added that perhaps reframing the Origins of HCAP slide could provide a little bit more information about what HCAP does. He also suggested focusing less on the data slides and more on the stories of clients.
       - CS Molnar proposed adding a success story, and focusing less on the stories highlighting challenges with clients.
     - o CM Adams noted that HCAP provides an outlet for a lot of folks who would otherwise air their grievances at places like Full Council meetings.

9. **Presentation Calendar**
   - The Committee reviewed the updated 2019 presentation calendar. CS Molnar went over the most recent updates:
     - Grant Colfax will be presenting in March.

- Part B Allocation will happen in May.
- CBHS overview will happen in May.

10. **Next Meeting Date & Agenda Item- VOTE**
    The next Council Affairs Committee meeting is tentatively scheduled for Tuesday, April 9th 2019 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

    Parking Lot:
    - System to monitor the Integrated Plan's objectives.

11. **Adjournment**
    - The meeting was adjourned at 4:40 pm by Chair Adams.

Council Affairs Committee
HIV Community Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes: **Y=**Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

March 12, 2019	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1. Chuck Adams	P									
2. Jackson Bowman	P									
3. Michael Discepola	P									
4. David Gonzalez	E									
5. Paul Harkin	P									
6. Dominique Johnson	A									
7. Thomas Knoble	P									
8. Jessie Murphy	E									
9. Wayne Rafus	A									
10. Charles Siron	P									
■■■■■■■■■										
1. Darpun Sachdev	P									

Ayes									
Nayes									
Abstain									
Recusal									