HIV Community Planning Council
COUNCIL AFFAIRS COMMITTEE
Tuesday, February 12, 2019
25 Van Ness, Room 650
3:00-5:00 pm

Committee Members Present: Chuck Adams (Co-Chair), Jackson Bowman, Michael Discepola, Paul Harkin, Thomas Knoble, Jessie Murphy, Charles Siron
Committee Members Absent: David Gonzalez [E], Dominique Johnson [A], Wayne Rafus [A]
Council Members Present:
Others Present: Katie Burke, Kevin Hutchcroft
Support Staff Present: Melina Clark, David Jordan, Mark Molnar

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Minutes

1. **Introductions**
   The meeting was called to order at 3:05 pm by Co-Chair Adams. Everyone introduced themselves and quorum was established.

2. **Review/Approve February 12th 2019 DRAFT Agenda – VOTE**
   The February 12th 2019 DRAFT Agenda was reviewed and approved by consensus.
   - CS Jordan noted that the GTZ Update is not ready yet and proposed removing it from the agenda.
     - The group agreed to remove it from the agenda.

3. **Review/Approve November 13th 2018 DRAFT Minutes – VOTE**
   The November 13th 2018 DRAFT Minutes were reviewed and approved by consensus.

4. **Announcements**
   - CS Jordan announced that we have hard copies of 700 forms available if anyone would like to fill them out in person rather than online.

5. **Public Comment**
   - None.

6. **Co-Chair Elections- VOTE**
   - The group elected one of two co-chairs for the next year.
     - **MOTION: CM Knoble nominates CM Adams to be a Co-Chair of the Council Affairs Committee.**
     - **CM Adams accepts the nomination.**
     - **CM Discepola seconds the nomination.**
     - **MOTION PASSES: See column (1) for vote breakdown.**
     - CM Bowman noted that this year he doesn't have the bandwidth to be a Co-Chair of this Committee.

- CM Adams suggested waiting until the next meeting to nominate another Co-Chair, since no one nominated themselves today.

7. **Hepatitis C Update**
   - The Committee reviewed a presentation from Katie Burke of CHEP.
     - CM Adams requested that Annie Luetkemeyer add a brief verbal bio to the beginning of her presentation.
     - CM Knoble commented that there is disparity in HCV services based on where people are getting their care. If you are in the DPH health system, there is a system of care in place to care for people who are infected with HIV and HCV. It could be the role of the Council to advocate for this infrastructure in other health care systems throughout the city.
       - Burke responded that this could or could not be the case. They don't have HCV data from health care providers outside of DPH.
     - CM Discepola asked if we have other demographic information about those who are HCV positive in San Francisco, especially around race/ethnicity. It may be helpful to have a slide with this information to highlight disparities in infection as well as figuring out how to tailor treatment and intervention.
       - Burke commented that one of the most useful things the Council could do is ask DPH for regular updates on micro-elimination, and perhaps sign a letter of endorsement. Regarding populations that have the highest barriers to care, they would welcome more feedback from the Council.

8. **Presentation Calendar**
   - The Committee reviewed the updated 2019 presentation calendar. CS Jordan went over the most recent updates:
   - The Epi update was moved to April.
   - The HCV update was moved to February.
   - Molecular surveillance was added to March.
   - CQI presentation was moved to May.
   - There is a hope to invite Grant Colfax to address the Council in April or May.

9. **Next Meeting Date & Agenda Item- VOTE**
   The next Council Affairs Committee meeting is tentatively scheduled for Tuesday, March 12th 2019 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

   Parking Lot:
   - System to monitor the Integrated Plan's objectives.

11. **Adjournment**
   - The meeting was adjourned at 4:15 pm by Co-Chair Adams.

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Council Affairs Committee
HIV Community Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes: **Y=**Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

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	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1. Chuck Adams	P	Y								
2. Jackson Bowman	P	Y								
3. Michael Discepola	P	Y								
4. David Gonzalez	A	-								
5. Paul Harkin	P	Y								
6. Dominique Johnson	A	-								
7. Thomas Knoble	P	Y								
8. Jessie Murphy	P	Y								
9. Wayne Rafus	A	-								
10. Charles Siron	P	Y								

		[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
Ayes										
Nayes										
Abstain										
Recusal										