

HIV Community Planning Council
COUNCIL AFFAIRS COMMITTEE
Tuesday, August 14, 2018
25 Van Ness, 5th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Chuck Adams (Co-Chair), David Gonzalez, John Paul Soto, Michael Discepola,
Committee Members Absent: Jackson Bowman (Co-Chair) [E], Ben Cabangun [A], Paul Harkin [E], Thomas Knoble [A], Jessie Murphy [E]
Council Members Present: Dean Goodwin, Charles Siron
Others Present: Maria Lacaya, Kevin Hutchcroft, Flor Romano
Support Staff Present: Melina Clark, Dave Jordan, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:05 pm by Co-Chair Adams. Everyone introduced themselves and quorum was established.

2. Review/Approve August 14th 2018 DRAFT Agenda – VOTE

The August 14th DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve July 10th DRAFT Minutes – VOTE

The July 10th DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. ARIES Report

- The Committee reviewed the annual ARIES presentation from Maria Lacaya and Flor Romano.
 - The group decided to proceed with the presentation as is. They are looking forward to the presentation.

7. Program Monitoring- VOTE

- The Committee continued discussion regarding a point raised during last month's meeting: the potential for program monitoring to include DPH program managers in addition to BOCC staff.
- CS Molnar noted that the monitoring process is not only a significant use of time for service providers, but also doesn't ensure higher quality service. It was interesting having providers and consumers, because then you have people there who are familiar with the program and can ask specific questions. This conversation should continue so that we can bring something to summit and improve the system.

- CM Soto noted that this is a much different planning body now. Historically we've shied away in order to not micro-manage. We've looked to the leadership in the past. We could have a motion to give some authority to the Council leadership to work with the program monitors.
- CM Goodwin requested that we touch base with CHEP, to have some specifics about what some of the issues were.
- Kevin Hutchcroft noted that there is some internal vigilance required here. It is a process.
- CM Soto added that this is a systematic thing. We can build upon what we have now to look at the monitoring process for next year. I feel comfortable with leaving the conversation until next month when CHEP is here.
- The Committee decided to continue this conversation next month when the CHEP representative is present.

8. Steering Retreat Next Steps- VOTE

- Because this was discussed during agenda item #7, the group decided to move onto the next agenda item.

9. Presentation Calendar

- The Committee reviewed and updated 2018 presentation calendar. The following changes were made:
 - CS Molnar noted that the co-chairs stressed the importance of the Roadmap.
 - Mobile medical care presentation removed in October in favor of Roadmap principles.
 - November will be devoted to Roadmap.

10. Next Meeting Date & Agenda Item- VOTE

The next Council Affairs Committee meeting is tentatively scheduled for Tuesday, September 11th 2018 at 25 Van Ness 8th Floor Conference Room from 3-5 pm.

Parking Lot:

- System to monitor the Integrated Plan's objectives.

11. Adjournment

- The meeting was adjourned at 4:55 pm by Co-Chair Adams.

Council Affairs Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

August 14, 2018

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Chuck Adams	P									
2.	Jackson Bowman	E									

3.	Ben Cabangun	A									
4.	Michael Discepola	P									
5.	David Gonzalez	P									
6.	Paul Harkin	E									
7.	Thomas Knoble	A									
8.	Jessie Murphy	E									
9.	John Paul Soto	P									
1.	Charles Siron	P									
2.	Dean Goodwin	P									

Ayes										
Nayes										
Abstain										
Recusal										