

HIV Community Planning Council  
COUNCIL AFFAIRS COMMITTEE  
Tuesday, July 12, 2016  
25 Van Ness, 8<sup>th</sup> Floor Conference Room  
3:00-5:00 pm

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**Committee Members Present:** Chuck Adams (Co-Chair), Jack Bowman, Michael Discepola, Matt Geltmaker, David Gonzalez, Cathy Newell (Co-Chair)

**Committee Members Absent: Others Present:** Bruce Ito [E], Mick Robinson [E], Don Soto [E], Chip Supanich [LoA]

**Council Members Present:** Dean Goodwin, Charles Siron

**Others Present:** Dara Geckeler, Kevin Hutchcroft, Maria Lacayo, Beth Neary, Flor Roman

**Support Staff Present:** Ali Cone, Jose-Luis Guzman, Dave Jordan, Mark Molnar, Liz Stumm

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### *Minutes*

#### 1. Introductions

The meeting was called to order 3:07pm by CS Molnar. Everyone introduced themselves and quorum was established.

#### 2. Review/Approve July 12<sup>th</sup> 2016 DRAFT Agenda – VOTE

The July 12<sup>th</sup> 2016 DRAFT Agenda was reviewed, and approved by consensus.

#### 3. Review/Approve April 12<sup>th</sup> 2016 DRAFT Minutes – VOTE

The April 12<sup>th</sup> 2016 DRAFT Minutes were reviewed, and approved by consensus.

#### 4. Announcement

- CS Molnar announced that the Annual Summit will be on September 2<sup>nd</sup> from 10:00am-4:00pm. The August Full Council meeting will be on the 29<sup>th</sup> from 3:30pm-6:30pm.
- The Marin and San Mateo annual report will occur at September's Full Council meeting.

#### 5. Public Comment

- None.

#### 6. Co-Chair Election- VOTE

- The Committee nominated and elected two Co-Chairs.
- CM Newell was nominated for Co-Chair of the Council Affairs Committee.
- CM Adams was nominated for Co-Chair of the Council Affairs Committee.
- **MOTION: To approve CM Newell and CM Adams as Co-Chairs of the Council Affairs Committee.**
- **VOTE: Motion Passes. See column [1] for a vote breakdown.**

#### 7. Mission Statement-VOTE

- The group reviewed the former Government and Provider Affairs Committee's mission statement "To facilitate education of the Council on mandated legislative and important provider issues in order to inform effective annual service prioritization and resource allocation."
- The group reviewed the Council Affairs Committee's functions.

- Presentations are reviewed by this Committee before they go to the Full Council to make sure they are relevant to the work the Council does.
- The Committee drafted a mission statement for the Council Affairs Committee.
- **MOTION: CM Bowman moves to amend the mission statement to “To facilitate education of the Council on mandated legislative and important provider issues in order to inform HIV prevention strategies, effective annual service prioritization and resource allocation.”**
- **Co-Chair Newell seconds the motion.**
- **VOTE: Motion Passes. See column [2] for a vote breakdown.**

## 8. ARIES Report

- Maria Lacayo and Flor Roman presented the annual 2016 ARIES report. They requested feedback to see if they can eliminate any repetitive data.
- The group discussed removing data that does not show trends or changes and to state why that information is not included in the presentation.
- The group suggested combining slides that presented the same data.
- The committee requested the clarification of the population represented in the data (Ryan White consumers only).
- It was suggested that the beginning slides can give an overview of the definition of an ARIES client, and eligibility criteria for Ryan White clients.
- CM Discepola requested data on how many ARIES clients have had 1 or more mental health or substance use sessions.
- The group would like living situation and federal poverty line defined.
- CS Molnar requested moving “the value of data” slide to the beginning of the presentation.
- CM Gonzalez requested to remove acronyms to make the presentation more accessible.

## 9. Community-Based HIV Prevention in San Francisco

- The Committee reviewed a presentation on community-based HIV prevention in San Francisco from Dara Geckeler.
- The presentation’s objective is to provide Council members with background information about HIV prevention planning in preparation for their September vote on the letter of concurrence.
- CM Gonzalez recommended defining epidemic in the presentation as new cases.
- Jose-Luis Guzman noted that a Letter of concurrence presentation will occur at the Summit with more detail.
- The group discussed adding sections that describe drivers and behavioral risk populations.

## 10. RWPA Support Services

- The Committee reviewed a presentation on Ryan White Part A Support Service categories from Dean Goodwin.
- The HRSA/HAB service categories were reviewed: Housing services, Food bank/home delivered meals, Emergency financial assistance, Residential mental health, Psychosocial support, Residential programs and subsidies, Non-medical case management, Facility-based health care, Legal services, Transportation, Outreach, Unfunded support service categories.
- The group requested including how the Council/HRSA established the service categories in the presentation.
- The group would like the presentation to emphasize that these services are only provided to people eligible for Ryan White.

- The Committee discussed including how the Council allocates funds between the EMA based on epi data and the difference between San Mateo, Marin and San Francisco.

**11. Next Meeting Date & Agenda Item- VOTE**

- The group decided to move the carry-forward resource allocation presentation to the August Full Council meeting.

*The next Council Affairs Committee meeting is tentatively scheduled for Tuesday, August 9<sup>th</sup>, 2016 at 25 Van Ness 8<sup>th</sup> Floor Conference Room from 3-5 pm.*

**10. Adjournment**

- The meeting was adjourned at 5:08 pm by Co-Chair Newell.

**Council Affairs Committee**

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

**July 12, 2016**

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	<b>Chuck Adams</b>	P	Y	Y								
2.	Jack Bowman	P	Y	Y								
3.	<b>Michael Discepola</b>	P	Y	Y								
4.	<b>Matt Geltmaker</b>	P	Y	Y								
5.	David Gonzalez	P	-	-								
6.	Bruce Ito	E	-	-								
7.	<b>Catherine Newell</b>	P	Y	Y								
8.	<b>Mick Robinson</b>	E	-	-								
9.	Don Soto	E	-	-								
10.	<b>Chip Supanich</b>	LoA	-	-								
	<b>Dean Goodwin</b>	P	Y	Y								
	<b>Charles Siron</b>	P	Y	Y								

<b>Ayes</b>		7	7							
<b>Nayes</b>										
<b>Abstain</b>										
<b>Recusal</b>										
<b>Total</b>		7	7							