

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, March 6th 2019
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Orin Allen (Co-Chair), T.J. Lee-Miyaki, Mike Shriver, Eric Sutter, Laura Thomas

Council Member Present: Charles Siron

Committee Members Absent: Ben Cabangun [E], Wade Flores [E], Lee Jewell [A], Juba Kalamka [E], Kevin Lee [A], Helen Lin [E]

Others Present: Derrick Mapp, Kevin Hutchcroft, Jeremy Tsuchitani-Watson (HCAP)

Support Staff Present: Melina Clark, David Jordan

Minutes

1. Introductions

The meeting was called to order at 3:10 pm by Co-Chair Sutter. Everyone introduced themselves and quorum was established.

2. Review/Approve March 6th 2019 DRAFT Agenda – VOTE

The March 6th 2019 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve February 6th 2019 DRAFT Minutes– VOTE

The February 6th 2019 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CM Shriver announced that the next PLWH Advocacy group will take place on March 19th from 3-5pm.
- CS Clark announced that she has 700 forms available if folks would like hard copies. The due date is approaching on April 2nd.

5. Public Comment

- None.

6. HCAP Report

- Jeremy Tsuchitani-Watson updated the Committee on the HIV Consumer Advocacy Project (HCAP) report:
 - He reported on a number of cases with Service Categories including Housing, Dental, Ambulance/Outpatient, Psychosocial Support, Emergency Financial Assistance and Non-Medical Case Management.
 - Between March 1 and October 31, 2018, the highest number of cases was in the Housing service category, with 28 cases (or 22% of all cases). The next highest was Ambulatory/Outpatient, with 17 cases (13%), followed by Medical Case Management, with 13 cases (10%).
 - CM Siron asked if you've seen improvement in the dental category.
 - Tsuchitani-Watson replied that Dental has fallen by at least 5 cases since last year. It's no longer in the top 4 tiers.

7. Getting to Zero Update Review

- None.

8. Needs Assessment and COLA Update- VOTE

- CS Jordan noted that they are experimenting with combining the Needs Assessment work group with the Community Engagement committee. This was determined at the last meeting.
 - Last time they settled on a Needs Assessment Target, but not a COLA target. He is hoping to fine tune the survey instrument today before we talk about COLAs.
 - CS Jordan noted that when he does one on one interviews, he gives the survey to folks who are waiting. When he interviews, he reads the interview and asks follow up questions.
- The group brainstormed ways to tailor the survey instrument to this year's target population. They made several changes and additions.
 - Derrick Mapp noted that access to healthcare is a major issue nation-wide. The question of access may be better answered in a focus group. It relates to how much people know about what their insurance coverage is.
 - CM Thomas suggested asking: if you're over 65 did you experience a change in income/benefits?
 - Co-Chair Allen suggested streamlining the wording here to make it more readable.
 - CM Lee-Miyaki suggested changing "challenges" to "issues" under the mental health question.
 - Co-Chair Sutter noted that could be stigmatizing.
 - CM Thomas suggested adding something parenthetical (i.e. depression or anxiety) rather than a full list.
 - CS Jordan added that most of his focus is on aging-related concerns. The big concerns he hears about are benefits/income-related and co-morbidities.
 - CM Thomas added that if we just ask about a diagnosis, then we're missing folks who never got asked that question.
 - CM Shriver brought up the idea of whether or not medical providers are discussing sex with their patients.
 - CM Thomas noted that perhaps this would be a better topic for a focus group, rather than the Needs Assessment survey format.
 - CM Gonzalez expressed support for not bogging down the survey with too many questions.
 - CS Jordan noted that part of the intention behind the Needs Assessment presentation is to have it as a companion to the Epi presentation at the Summit. It provides qualitative context for the quantitative information presented by Epi.
 - The group decided to add questions about food security/access to food, access to transportation and mobility.
- The Committee will discuss COLA targets at the next meeting.

9. Next Meeting Date & Agenda Items- VOTE

The next Community Engagement Committee meeting is tentatively scheduled for Wednesday, April 6th 2019 at 25 Van Ness 8th floor Conference Room from 3-5 pm.

10. Adjournment

The meeting was adjourned at 4:55 pm by Co-Chair Sutter.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

March 6, 2019

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Orin Allen	P										
2.	Ben Cabangun	E										
3.	Wade Flores	E										
4.	Lee Jewell	A										
5.	Juba Kalamka***	E										
6.	Kevin Lee	A										
7.	T.J. Lee-Miyaki	P										
8.	Helen Lin***	E										
9.	Mike Shriver	P										
10.	Eric Sutter (Co-Chair)	P										
11.	Laura Thomas	P										
	Charles Siron	P										

Ayes												
Nays												
Abstain												
Recusal												
Total												
