

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, July 3rd 2019
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Ben Cabangun, Lee Jewell, Juba Kalamka, T.J. Lee-Miyaki, Eric Sutter (Co-Chair)

Council Member Present: David Gonzalez

Committee Members Absent: Orin Allen [LoA], Helen Lin [E], Mike Shriver [A], Laura Thomas [E]

Others Present: Bill Hirsh (ALRP), Beth Neary, Stephen Spano (HCAP)

Support Staff Present: Melina Clark, David Jordan

Minutes

1. Introductions

The meeting was called to order at 3:07 pm by Co-Chair Sutter. Everyone introduced themselves and quorum was established.

2. Review/Approve July 3rd 2019 DRAFT Agenda – VOTE

The July 3rd 2019 DRAFT Agenda was reviewed and approved by consensus.

It was noted that the Agenda mistakenly reads “June” instead of July. The agenda was amended and approved by consensus.

3. Review/Approve April 3rd 2019 DRAFT Minutes– VOTE

The April 3rd 2019 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- Bill Hirsh spoke to budget advocacy efforts.

6. Co-Chair Election

- The Committee elected a second co-chair for 2019.
- **MOTION: CM Sutter nominates CM Cabangun as Co-Chair.**
- **CM Jewell seconds the nomination.**
- **MOTION PASSES: See column (1) for vote breakdown.**

7. HCAP Report

- Stephen Spano updated the Committee on the HIV Consumer Advocacy Project (HCAP) report:
 - He reported on a number of cases with Service Categories including Housing, Dental, Ambulance/Outpatient, Psychosocial Support, Emergency Financial Assistance and Non-Medical Case Management.
- Bill Hirsh spoke to Stephens’s passion and commitment to his new position as the HCAP representative.
- Stephen noted that a number of cases are on hold, pending communication with clients and/or service providers. There have been a significant number of new clients.

- CM Lee-Miyaki asked what the biggest challenges were this month.
 - Stephen responded that the most challenging situations tend to stem from conflicts between housemates.
- CM Jewell asked Stephen about his experience with the COLAs.
 - He responded that he feels lucky interact with consumers, especially at a point before they need to be referred to ALRP.

8. Getting to Zero Update Review

- None.

9. Carry Forward Funding Allocation- VOTE

- The Committee discussed carry forward funding allocation.
- Beth Neary noted that there is roughly \$240k in leftover funding, which represents about 2% of the total RWPA award. The HHS recommendation comes for the most part from last year's Needs Assessment.
- CS Jordan noted that in the past there was a larger timeframe for deciding how to allocate the funding. The recommendation for lockers comes from the Homeless Work Group.
- CM Jewell suggested that the lockers as utilitarian and easily accessible as possible.
- CM Lee-Miyaki asked about past locker programs. He also asked about potential funding for a mobile services van.
- CM Cabangun asked if there is a plan for evaluating the efficacy of the program. This program presents a great opportunity to evaluate the effectiveness of lockers in viral suppression.
 - Beth responded that there is a desire for evaluation but no plan yet.
- CM Gonzalez cited Syringe exchange sites as a model for this program. The system to provide the services are there, but there haven't been lockers on a larger scale before.
- CS Jordan noted that all of these recommendations come from the community, via service providers expressing their clients' needs, as well as past Needs Assessments and community engagement efforts.
- **MOTION: CM Sutter moves to approve the recommendations.**
- **CM Jewell seconds the motion.**
- **MOTION APPROVED by roll call vote. See column (2) for vote breakdown.**
- Public Comment: Bill Hirsh noted that in the past the Council reached out to providers to ask for their input on the Carryforward process.

10. Council Social Media- VOTE

- The Committee discussed the Council's new social media implementation.
- CM Gonzalez noted that there is a contractual agreement between HHS and Council Support Staff to have a social media presence. This would be purely to disseminate information from the Council meetings and encouraging engagement from the community.
- CM Lee-Miyaki spoke to his experience creating a Facebook page for the previous Care Council, and the lack of engagement they were met with. He suggested doing something more current such as Instagram.
- CM Jewell brought up whether there will be a moderator or comments on the page.
- CS Jordan reiterated that this is a contractual obligation, and they are looking for feedback. There was also an idea of adding a Newsfeed line to our current website, without the option for comments. He added that just like in council meetings, the council is not allowed to engage in back and forth with public comment.
- Co-Chair Sutter asked if there were any specifics outlined in the contract.
 - CS Jordan responded that it was very general. Since it is more of a contract management issue it will be handled mostly by CS Molnar, with feedback from the Committee.
- Co-Chair Sutter noted that the contract can also be re-written if this idea proves to be controversial.

11. Needs Assessment and COLA Update- VOTE

- The group discussed ongoing Needs Assessment and COLA efforts.
- CS Jordan noted that they have interviewed roughly 70 participants with about a month of data collection to go. They’ve had two focus groups, one at the Curry Center and one at Shanti’s 50+ Support Group in the Castro.
- CS Clark noted that there has been one COLA focusing on Women who use substances, which took place at Shanti. There is a second COLA focusing on transwomen of color, which will take place at SFCHC’s Transthive space later this month.
 - They are working on scheduling the 3rd COLA focusing on cisgender heterosexual African American women.
- CS Jordan added that we are thinking of doing another COLA for a mixed status group of women who use substances.

12. Next Meeting Date & Agenda Items- VOTE

The next Community Engagement Committee meeting is tentatively scheduled for Wednesday, August 7th 2019 at 25 Van Ness 8th floor Conference Room from 3-5 pm.

13. Adjournment

The meeting was adjourned at 4:15 pm by Co-Chair Sutter.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

July 3, 2019

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

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| 1. | Orin Allen | LoA | - | - | | | | | | | | | |
| 2. | Ben Cabangun | P | Y | Y | | | | | | | | | |
| 3. | Lee Jewell | P | Y | Y | | | | | | | | | |
| 4. | Juba Kalamka*** | P | - | - | | | | | | | | | |
| 5. | T.J. Lee-Miyaki | P | Y | Y | | | | | | | | | |
| 6. | Helen Lin*** | E | - | - | | | | | | | | | |
| 7. | Mike Shriver | A | - | - | | | | | | | | | |
| 8. | Eric Sutter (Co-Chair) | P | Y | Y | | | | | | | | | |
| 9. | Laura Thomas | E | - | - | | | | | | | | | |

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| David Gonzalez | P | Y | Y | | | | | | | | |
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| Ayes | | | | | | | | | | |
| Nays | | | | | | | | | | |
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