

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, February 6th 2019
25 Van Ness, Room 810
3:00-5:00 pm

Committee Members Present: Orin Allen (Co-Chair), Lee Jewell, T.J. Lee-Miyaki, Helen Lin, Mike Shriver, Eric Sutter (Co-Chair)

Council Member Present: David Gonzalez, Thomas Knoble

Committee Members Absent: Ben Cabangun [E], Wade Flores [LoA], Juba Kalamka [E], Kevin Lee [A], Laura Thomas [E]

Others Present: Kevin Hutchcroft, Jeremy Tsuchitani-Watson (HCAP)

Support Staff Present: David Jordan, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:05 pm by Co-Chair Sutter. Everyone introduced themselves and quorum was established.

2. Review/Approve February 6th 2019 DRAFT Agenda – VOTE

The October 3rd 2018 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve November 7th 2018 DRAFT Minutes– VOTE

The November 7th 2018 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. HCAP Report

- Jeremy Tsuchitani-Watson presented the January 2019 HIV Consumer Advocacy Project (HCAP) report:
 - He reported on a number of cases with Service Categories including Housing, Dental, Ambulance/Outpatient, Psychosocial Support, Emergency Financial Assistance and Non-medical Case Management.
 - For the period between March 1 2018 and January 31, 2019, there were 122 cases with 87 UDC (unduplicated clients). The highest number of cases was in the Housing service category, with 27 cases (or 22% of all cases). The next highest was Ambulatory/Outpatient, with 16 cases (13%), Medical Case Management with 12 cases (10%) and Money Management with 12 cases (10%).
 - In the same time period last year, HCAP served 90 UDC and opened 125 cases.
 - CM Sutter asked about case where the service provider made physical contact with a client after a disagreement: is that alleged or confirmed?
 - Watson replied that it was confirmed.

7. Co-Chair Election- VOTE

- CS Molnar noted that the sitting Co-Chairs are CM Allen and CM Sutter. They can continue or others can be nominated or nominate themselves. The floor is now open for nominations.
- **MOTION: CM Shriver nominates CM Sutter to be co-chair.**
- **CM Allen seconds the nomination.**
- **MOTION PASSES. See column (1) for vote breakdown.**

- **MOTION: CM Allen nominates himself to be co-chair.**
- **CM Knoble seconds the nomination.**
- **MOTION PASSES. See column (2) for vote breakdown.**

8. Getting to Zero Update Review

- Co-Chair Shriver noted that the GTZ Steering Committee is working to develop the Getting to Zero presentation for the Full Council meeting later this month. They want to make sure highlight disparities as well as work the Council has done in the presentation. He asked folks to email him if you can think of anything you'd like him to include in the presentation.

9. Needs Assessment and COLA Update- VOTE

- CS Jordan briefly reviewed that NA and COLA targets from the last several years. He also reviewed some potential targets that were discussed but not chosen from last year.
 - The group discussed several potential targets, including long term survivors/seniors, ages 50+, serodiscordant couples (COLA), people who are not virally suppressed, monolingual Spanish speakers, women.
- **MOTION: CM Shriver moves to set the 2019 Needs Assessment target to be 50+ folks, with a focus on long-term survivors.**
- **CM Allen seconds the motion.**
- **MOTION PASSES: See column (3) for vote breakdown.**
- The group narrowed down 8 possible COLA targets: serodiscordant/magnetic couples, PrEP users, transwoman/transwoman and partners, youth, women/senior women, undocumented, not virally suppressed and monolingual Spanish speakers.
 - Folks decided to continue this conversation next month, so as to give enough time to amply consider each option.
- **MOTION: CM Sutter moves to include the Needs Assessment work group within the Community Engagement committee. The group can then schedule additional ad hoc Needs Assessment work groups if necessary.**
- **CM Allen seconds the motion.**
- **MOTION PASSES: See column (4) for vote breakdown.**

10. Next Meeting Date & Agenda Items

The next Community Engagement Committee meeting is tentatively scheduled for Wednesday, April 2nd 2019 at 25 Van Ness 8th floor Conference Room from 3-5 pm.

11. Adjournment

The meeting was adjourned at 4:30 pm by Co-Chair Sutter.

Community Engagement Committee

HIV Community Planning Council

Roll Call: P=Present; A=Absent; E=Excused; L=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

February 6, 2019

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Orin Allen	P	Y	Y	Y	Y						
2.	Ben Cabangun	E	-	-	-	-						
3.	Wade Flores	LoA	-	-	-	-						
4.	Lee Jewell	P	Y	Y	Y	Y						
5.	Juba Kalamka***	E	-	-	-	-						
6.	Kevin Lee	A	-	-	-	-						
7.	T.J. Lee-Miyaki	P	Y	Y	Y	Y						
8.	Helen Lin***	P	Y	Y	Y	Y						
9.	Eric Sutter (Co-Chair)	P	Y	Y	Y	Y						
10.	Mike Shriver	P	Y	Y	Y	Y						
11.	Laura Thomas	E	-	-	-	-						
	Thomas Knoble	P	Y	Y	Y	Y						
	David Gonzalez	P	Y	Y	Y	Y						

Ayes											
Nayes											
Abstain											
Recusal											
Total		7									

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