HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, November 7th 2018
25 Van Ness, Room 810
3:00-5:00 pm

Committee Members Present: Ben Cabangun, T.J. Lee-Miyaki, Mike Shriver, Charles Siron, Eric Sutter

Council Member Present: Thomas Knoble

Committee Members Absent: Orin Allen [LoA], Wade Flores [E], Lee Jewell [E], Dominique Johnson [E], Laura Thomas [E]

Others Present: John Aynsley, Tony Newman, Jeremy Tsuchitani-Watson (HCAP),

Support Staff Present: Melina Clark, David Jordan

Minutes

1. **Introductions**
   The meeting was called to order at 3:02 pm by Co-Chair Sutter. Everyone introduced themselves and quorum was established.

2. **Review/Approve November 7th 2018 DRAFT Agenda – VOTE**
   The November 7th 2018 DRAFT Agenda was reviewed and approved by consensus.

3. **Review/Approve October 3rd 2018 DRAFT Minutes– VOTE**
   The October 3rd 2018 DRAFT Minutes were reviewed and approved by consensus.

4. **Announcements**
   - CM Shriver asked for feedback on the recent Roadmap presentation.
     - CM Knoble commented that they are hoping to extend the opportunity for council members to chat with co-chairs and others who are involved with the Roadmap.
     - Folks at the meeting seemed generally pleased with the presentation.
   - CS Jordan noted that as a result of last years needs assessment, we are moving forward with a training for security staff for agencies that access RWPA services. The training is centered around harm reduction, trauma-informed care and de-escalation. They are still in the process of finding someone to run the training. They've narrowed it down to a couple of different consultants. They will start the training with sheriffs who do security at General hospital.
     - One of the biggest roadblocks was trying to set aside time for the training. The solution they came up with was on-the-job training.
     - CM Sutter asked if it's voluntary or mandated?
       - CS Jordan responded that it will be voluntary. HHS will be trying to engage potential participating agencies about the importance of the training.

5. **Public Comment**
   - None.

6. **HCAP Report**

- Jeremy Tsuchitani-Watson updated the Committee on the HIV Consumer Advocacy Project (HCAP) report:
  - He reported on a number of cases with Service Categories including Housing, Dental, Ambulance/Outpatient, Psychosocial Support, Emergency Financial Assistance and Non-medical Case Management.
  - In February 2018, the highest number of cases was in the Housing service category, with 34 cases (or 24% of all cases. The next highest was Dental, with 24 cases (17%) and Ambulatroy/Outpatient with 16 cases (11%).
    - In March 2018, Housing was the category with the most cases
    - CM Sutter commented that you have 70 unduplicated clients and 90 total cases. How does this compare to past years?
      - Jeremy responded that it's pretty similar to last year which had 93 unduplicated clients and 135 cases total.

7. **Getting to Zero Update Review**
   - CM Shriver noted that there is an upcoming GTZ Consortium meeting on Thursday November 29th, 6-8pm on the 6th floor. The focus will be on disparities and outcomes from the Black African American Health Initiative (BAAHI). There has been a lot of talk about the Roadmap, the GTZ committee is very interested.

8. **COLA Update**
   - CS Jordan reported:
     - There is a COLA scheduled for this Friday at Huckleberry youth services or youth who access PrEP. The results will be presented at the next meeting of this committee.
       - He also wants to schedule a COLA for HIV positive youth at Larkin, and folks who access PrEP at Strut.
     - CM Knoble asked what is the definition of youth.
       - CS Jordan responded that it's 25 and under. This is the age that most folks age out of youth services.
   - CS Jordan noted that he wants to have the conversation for next year's needs assessment target as soon as possible in 2019.

9. **2018 Needs Assessment Update**
   - CS Jordan reported:
     - He is working on a service provider follow-up survey. It's been sent out and he is waiting for responses.
     - He is also working on putting together a client participation panel to talk at Full Council.

10. **Next Meeting Date & Agenda Items- VOTE**
    The next Community Engagement Committee meeting is tentatively scheduled for Wednesday, January 9th 2018 at 25 Van Ness 8th floor Conference Room from 3-5 pm.

11. **Adjournment**
    The meeting was adjourned at 3:45 pm by Co-Chair Sutter.

Community Engagement Committee
HIV Community Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y=**Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

November 7, 2018	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1. Orin Allen	E										
2. Ben Cabangun	P										
3. Wade Flores	E										
4. Lee Jewell	E										
5. Dominique Johnson	E										
6. Kevin Lee	E										
7. T.J. Lee-Miyaki	P										
8. Mike Shriver	P										
9. Charles Siron	P										
10. Eric Sutter (Co-Chair)	P										
11. Laura Thomas	E										
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Thomas Knoble	P										

	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
Ayes									
Nayes									
Abstain									
Recusal									

Total									