

HIV Community Planning Council
FULL COUNCIL MEETING
Monday July 23rd, 2018
25 Van Ness, 6th Floor Conference Room
San Francisco, CA
3:30-6:30 pm

HIV Community Planning Council Members Present: Chuck Adams, Margot Antonetty, Bill Blum, Jackson Bowman, Cesar Cadabes, Ed Chitty, Zachary Davenport, Michael Discepolo, Elaine Flores, Wade Flores, Matt Geltmaker, David Gonzalez, Dean Goodwin (Co-Chair), Thomas Knoble (Co-Chair), Paul Harkin, Ron Hernandez, Bruce Ito, Lee Jewell, Dominique Johnson, Kevin Lee, T.J. Lee-Miyaki, Jessie Murphy, Irma Parada, Ken Pearce, Darpun Sachdev, Mike Shriver (Co-Chair), Charles Siron, Gwen Smith, John Paul Soto, Eric Sutter, Laura Thomas, Linda Walubengo (Co-Chair)

HIV Community Planning Council Members Absent: Orin Allen [A], Ben Cabangun [E], Billie Cooper [E], Cicily Emerson [E], Liz Hall [E], Cassandra Roberts [E],

Others Present: Michael Alexander, Amir Kesenada, Helen Lin, Andy Chu, Barbara Green-Ajufo, Bill Hirsh, Helen Lin, Carmen Ramirez

DPH Staff Present: Kevin Hutchcroft (HHS), Beth Neary (HHS), Nyisha Underwood (CHEP)

Support Staff Present: Melina Clark, Ali Cone, Dave Jordan, Mark Molnar

Minutes

1. Call to Order and Roll Call. Introduction of Members of the Public.

The meeting was called to order at 3:36 pm by Co-Chair Walubengo. Roll was called and quorum was established.

2. Review and Approve July 23rd 2018 DRAFT Agenda – VOTE

The July 23rd DRAFT Agenda was reviewed and approved by consensus.

3. Review and Approve June 25th DRAFT Minutes – VOTE

The June 25th DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CM Geltmaker noted that Marin will be posting for a social work supervisor. He will email the announcement to Council Staff when it is officially posted.
- CM Harkin noted that GLIDE is in partnership with Tenderloin HIPP and will be having a demonstration on Safe Consumption Sites, from August 20-21. It will be a functioning injection site that will also function as a demonstration space.

5. Public Comment

- Andy Chu expressed challenges his organization is having with the Emergency Financial Assistance Service Category. He noted that as the cost of living increases, they are facing a substantial increase in demand for housing. They won't be able to meet this demand. They will need to devise strategies to meet the increasing demand, such as increasing the grants, lowering income eligibility limits, putting people on waiting lists, etc...

- Bill Hirsh announced that there will be an event to celebrate supervisor Jeff Sheehy, this Thursday July 26th from 4-6pm at Maitri hospice. It has been critical to the efforts of the Council to have an HIV advocate on the Board of Supervisors.
 - Regarding Budget Advocacy efforts this year: there was a collaboration between GTZ, HCPC and HAPN. They have had considerable success this year. Their primary goal was to ensure the backfill of cuts on care and prevention services.
 - They were able to secure 500k for folks living with mental health challenges. They did not secure funding in this fiscal year for safe injection sites.

6. Council Staff Update/Membership Update- VOTE

- The Council voted on an application for Membership.
- CS Molnar announced two meeting date changes for October: Steering committee has been moved from October 18th to the 25th. Full Council has been moved from October 22nd to October 29th.
 - He added that the Summit has been scheduled for Friday September 21st, from 10am-4pm, most likely at the Women's Building.
- CS Cone announced that the Summit materials will be rolled out electronically this year, unless otherwise requested. They will be available in late August or early September.
- Helen Lin noted that she is very excited to have been invited to be at this Council meeting. She thanked the group for the opportunity to join the Council.
- **MOTION: To approve Helen Lin as a member of the HIV Community Planning Council.**
- **MOTION APPROVED: See column (1) for vote breakdown.**

7. Carry Forward Funding- VOTE

- The Council voted on the HHS recommendations for Carry Forward Funds. CS Molnar noted that carry forward funds are the unspent funds that need to be spent. After discussion with DPH and co-chairs, four categories were determined to be spent.
 - He noted that the Ensure came from the conclusions of last year's needs assessment.
 - The vouchers are only for groceries and food, because DPH noted that they already have vouchers in house for other services.
 - The trainings also came from last year's needs assessment recommendations.
 - HHS has also asked for flexibility around these amounts, so that if not all of the funds are needed, the rest can go to Emergency Financial Assistance.
 - At Steering, it was requested that this information come earlier next year, so that the Council has more time to determine where these funds should go.
 - This is a motion that is on the floor, as it is coming from the Steering Committee.
- After further discussion and clarification questions, the group decided to vote on the motion as is.
- **MOTION: To recommend allocation of unspent RWPA funds from FY 2017-18 in FY 2018-19 as Carry Forward funding to the following:**
 - **\$200,000 Emergency Financial Assistance/HIPP**
 - **Up to \$20,000 Ensure Liquid supplemental for providers**
 - **Up to \$88,881 Client Incentive Vouchers (Grocery/food)**
 - **Up to \$60,000 Trainings for security personnel**
 - *HHS is requesting flexibility for the trainings, which have estimated amounts. Any savings would be redirected to other line items. The Department will report to the HCPC allocation and use of funds.*
- **VOTE: MOTION PASSES. See column (2) for vote breakdown.**

8. Immigration Update

- The Council received a presentation from Carmen Ramirez of the AIDS Legal Referral Panel.
 - ALRP offers free and low cost legal assistance and education for persons living with HIV/AIDS.
 - The presentation outlined key tools for HIV service providers to identify and support the immigration needs of their clients.
 - Carmen also discussed details of the following:
 - Understanding the paths to lawful immigration status available to people living with HIV/AIDS, and the challenges and advantages to legalizing status
 - Learning the ALRP referral process
 - Understanding the service provider's role in the process
- CM Chitty noted that in his work at Kaiser, he has had many questions about seeking asylum.
 - Carmen Ramirez responded: she has not heard any policy referring to that. She added that gang related and domestic violence applications may be denied. It's not that they are banning them completely, but it may be more difficult.
- CM Jewell noted that when listening to officials' statements, there is a difference between what they say in the press, versus what actually comes into regulations.
- CM Bowman requested a copy of the signage that's being used to combat ICE.
 - Carmen offered to send this to Council Staff, who will send out by email.
 - Bill Hirsh added that organizations can adopt a policy that makes organizations private, which would make it so that ICE could not enter the premises without a warrant.
- CM Bowman asked for a more in depth explanation of public charge.
 - Carmen responded: public charge determination applies to family based petitions, such as families petitioning children or adults petitioning parents. That person would have to prove that they wouldn't be dependent on US government public funds. The policy that is applicable right now is for health care benefits. There is not public charge for public health benefits. It's only for cash or if you were incarcerated for a long time. The Trump Administration is trying to change this. We don't have to worry about it at this time for our clients.
- CM Ito asked: what is the language capacity for ALRP, and have you seen demand for additional languages?
 - Carmen: they've have clients from Thailand for whom they had to find an interpreter. Most of their clients are Spanish speaking, but they have the capacity to address other language needs as well.
- CM Hernandez inquired: health clinics are in sensitive locations, does that mean they're safe from ICE raids?
 - Carmen responded: the Trump administration has said they can conduct ICE raids near facilities, but not inside the facilities.
- CM Hernandez inquired if staff from health clinics are trained for responding to ICE raids.
 - Carmen responded that there is a SFDPH policy that has been distributed to all health care organizations. Any response outside of that protocol should be left to attorneys.
- CM Murphy noted that you mentioned mental health assessments used to support the applications. Can you elaborate? Is a diagnosis required?
 - Carmen responded: in an asylum application, they must show that the person has suffered significant trauma or emotional injury. A diagnosis would further support the lawyer's contentions.
 - Bill Hirsh added that often you do need to have that comfort level that a mental health professional might enable, in order to share facts that they might be uncomfortable sharing with others.

- Carmen added that she has had clients that start crying during the interview. She then stopped the interview, and referred them to social workers who can get them therapy, so they can tell their story.

9. CHEP and HHS Updates

- Co-Chair Goodwin reported:
 - Last month, the Council approved the submission of the 75/25 waiver. They submitted that application at the end of June. This is the 5th year they have had the waiver submitted.
 - A motion for allocation of 2017-18 Carry Forward funds has moved through all committees and is on tonight's agenda.
 - HHS recently submitted an application for additional Part B Supplemental Funds to the State Office of AIDS. They recently learned of an additional \$2.1 million in funding to supplement existing services.
 - Upcoming Quality Management Trainings include:
 - Burnout: August 23rd
 - Techniques in Motivational interviewing: August 31st
 - HIV Treatment Update to be scheduled soon.
 - De-escalation Techniques in trauma-impacted care perspective to be scheduled soon.
- Co-Chair Knoble reported:
 - They have an event tomorrow at the AIDS Foundation in which GLIDE will be participating.
 - They are doing "Shell" seminars, with regards to working with populations that are unique.
 - They do trainings once per month. More details to come.

10. Break

11. At-Large Membership- VOTE

- The Council voted on renewing the at-large seats.
- The current At-Large members are Paul Harkin, Laura Thomas, Elaine Flores and Ken Pearce.
 - CM W. Flores nominates CM E. Flores, CM Siron seconds the nomination.
 - CM Bowman nominates CM Harkin, CM Chitty seconds the nomination.
 - CM Siron nominates CM Pearce, CM E. Flores seconds the nomination.
 - CM Thomas declined the nomination to continue as an At-large member.
 - CM Bowman nominates CM Siron, CM W. Flores seconds the nomination.
- **MOTION: To approve the following as At-Large Members of the Steering Committee:**
 - Elaine Flores, Paul Harkin, Ken Pearce, Charles Siron.
- **MOTION APPROVED: See column (3) for vote breakdown.**

12. Roadmap Listening Sessions

- The Co-Chairs made an announcement regarding DPH's Integration Effort.
- Co-Chair Shriver noted that the Steering Committee recommended the formation of an Ad hoc working group regarding the integration of HIV, HCV and STDs. Steering wants to make sure that the Council is in partnership with DPH for this integration, not just a consultant.
 - He spoke highly of the meeting on Friday, where they discussed what integration could look like and the intention behind it.
 - There are two more meetings coming up soon. He recommended that Council members attend if possible. He stressed the importance of engaging in the process of creating the RFP.

- CM Bowman strongly encouraged folks to attend. He noted that these meetings will influence the restructuring of the three largest sections of the public health department, to be part of one department.
- CM Discepolo personally requested for folks to attend if they can make the time.
- CM W. Flores asked if this will affect the other two counties.
- Co-Chair Walubengo noted the dates and times of the next two meetings:
 - This Thursday, July 26th from 3-5.
 - July 31st from 3-5pm.

13. HIV-HCV-STD Integration Roadmap

- The Council received a presentation on the HIV Prevention Continuum of Care. This agenda item will include breakout discussion groups.
- Tracey Packer and Bill Blum introduced the presentation, and noted that they hope to represent some of the communities, and gain the expertise of the community in their integration efforts.
- Co-Chair Knoble presented on the Integration Roadmap:
 - Integration- What does it mean?
 - Building on existing efforts, one stop shopping, acknowledges whole person, meet unmet needs, address disparities and stigma
 - Integration is NOT:
 - Reducing funding in one area to increase funding in another area.
 - Some guiding principles include:
 - Fully integrate HIV, HCV, STD and behavioral health services, using a harm reduction approach. Include community voices, address disparities, address social determinants of health and make services as low-threshold as possible.
 - Project OPT-IN is a pilot project that builds off of existing work to improve health outcomes among homeless
- The Council spent the rest of the time engaging in small group discussions around the Integration Roadmap and Project OPT-IN.
- CM Walubengo reminded folks to please fill out their evaluations.

14. Next Meeting Date

The next meeting is tentatively scheduled for Monday, August 27th 2018 at 25 Van Ness, 6th floor conference room, from 3:30 to 6:30.

15. Adjournment

- Meeting adjourned at 6:24pm by Co-Chair Walubengo.

**Full Council Meeting
HIV Community Planning Council**

Roll Call: **P**=Present; **A**=absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: July 23, 2018	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Chuck Adams	P	Y	Y								
Orin Allen	A	-	-								

Margot Antonetty	P	Y	Y										
Bill Blum	P	Y	Y										
Jackson Bowman	P	Y	Y										
Ben Cabangun	E	-	-										
Cesar Cadabes	P	Y	Y										
Ed Chitty	P	Y	Y										
Billie Cooper	E	-	-										
Zachary Davenport	P	Y	Y										
Michael Discepola	P	Y	Y										
Cicily Emerson	E	-	-										
Elaine Flores	P	Y	Y										
Wade Flores	P	Y	Y										
Matt Geltmaker	P	Y	Y										
David Gonzalez	P	Y	Y										
Dean Goodwin (Co-Chair) Jose Luis Guzman (Co-Chair)	P/ P	Y	Y										
Liz Hall	E	-	-										
Paul Harkin	P	Y	Y										
Ron Hernandez	P	Y	Y										
Bruce Ito	P	Y	Y										
Lee Jewell	P	Y	Y										
Dominique Johnson	P	Y	Y										
Kevin Lee	P	Y	Y										
T.J. Lee-Miyaki	P	Y	Y										
Jessie Murphy	P	Y	Y										
Irma Parada	P	Y	Y										
Ken Pearce	P	Y	Y										
Cassandra Roberts	E	-	-										
Mick Robinson	P	Y	Y										
Darpun Sachdev	P	Y	Y										

Mike Shriver	P	Y	Y								
Charles Siron	P	Y	Y								
Gwen Smith	P	Y	Y								
John Paul Soto	P	Y	Y								
Eric Sutter	P	Y	Y								
Laura Thomas	P	Y	Y								
Linda Walubengo (Co-Chair)	P	Y	Y								
	Ayes										
	Nayes										
	Abstain										
	Recusal										
	Total										