

HIV Community Planning Council
STEERING COMMITTEE
Thursday, September 20, 2018
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Chuck Adams, Jackson Bowman, Ed Chitty, Dean Goodwin, Paul Harkin, Thomas Knoble, Mike Shriver, Charles Siron, Linda Walubengo

Committee Members Absent: Orin Allen [A], Cesar Cadabes [E], Elaine Flores [E], David Gonzalez [E], Ken Pearce [E], Eric Sutter [E]

Council Members Present:

Others Present: Kevin Hutchcroft (HHS), Beth Neary (HHS)

Support Staff Present: Melina Clark, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:12 pm by Co-Chair Gonzalez. Everyone introduced themselves and quorum was established.

2. Review/Approve September 20th 2018 DRAFT Agenda – VOTE

The September 20th 2018 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve August 16th 2018 DRAFT Minutes – VOTE

The August 16th 2018 DRAFT Minutes were reviewed, amended and approved by consensus.

4. Announcements

- CM Gonzalez announced that he'll be starting at Kaiser next week as their ADAP and Benefits Coordinator. He also congratulated CM Harkin on the success of the Safe Injection Site Demonstration Project at GLIDE.

5. Public Comment

- None.

6. CHEP and HIV Health Services Update

- CM Knoble reported on CHEP:
 - The Roadmap is moving forward, there will be an update at the meeting tomorrow.
 - The 2017 data came out from the Epi report. Infections dropped about 10%.
 - The encampment event with GLIDE and Foundation went well this past Tuesday.
 - CM Harkin added: the encampment event in Richmond involved a lot more outreach.
 - There is another HIV Hep C Counselor Training in October.
 - There is also a Hep C event this evening in room 610.
 - CM Harkin added that the focus of the meeting will be on peer leadership.
- CM Goodwin reported on HHS:
 - The Ryan White Part A Grant Application was submitted today for tomorrow's due date.

- There have been some performance issues in one of the COEs. Because they're not meeting the conditions of the COE, Ryan White funding will be ending October 31st. For folks that need an HIV specialist physician, DPH will recommend that the clients go somewhere else.
 - There is now extra money that needs to be spent by the end of February. Rather than distribute small amounts to the other COEs, the recommendation is to give the extra money to Ward 86 and their Pop-Up Program.
- CM Pearce asked how many clients this COE is serving.
 - CM Goodwin responded: They are serving 19. The target is 50 clients.
- CM Chitty inquired what the hours of this Pop-up clinic would be, in the context that many high-needs clients may need non-traditional hours for accessing services.
 - CM Goodwin responded: he can bring this information to the Summit tomorrow.
- CS Molnar noted that there is an "Additional Business" item on the docket for tomorrow where this could be discussed.

7. Committee and Work Group Reports- VOTE

- Community Engagement Committee Update:
 - CS Jordan reported:
 - There was not quorum, and the Committee chose not to make a recommendation on the resource allocation funding scenarios.
 - Jeremy Tsuchitani-Watson presented the HCAP report, and reported that there had been more clients than normal for the month of August.
- Council Affairs Committee Update:
 - CM Adams reported:
 - The Committee reviewed the Epi presentation.
 - They also discussed potential next steps from the Steering Retreat, and the conversation has been moved offline.
- Membership Committee Update:
 - CM Chitty reported:
 - The candidate that they were supposed to interview will be interviewed next month instead.
 - CS Jordan added that the candidate Wayne Rafus has expressed interest in continuing the application process. They can figure this out next month at Membership.
 - CS Molnar introduced the Resource Allocation scenarios, which were last voted on during Membership last week. This is a motion on the floor, so it doesn't need a first or second.
 - Increased Funding: If increased funding occurs, the council will reconvene to discuss this scenario.
 - **MOTION: To approve the Increased Funding scenario.**
 - **MOTION APPROVED by roll call vote. See column (1) for vote breakdown.**
 - Flat Funding: If funding remains at the current level, service category resource allocation will remain level across all categories.
 - **MOTION: To approve the Flat Funding Scenario.**
 - **MOTION approved by roll call vote. See column (2) for vote breakdown.**
 - Decreased Funding: In the event of decreased funding, for the first 10% of reductions, allocations for services that are covered under California's essential health benefits package* will be reduced proportionately. If further

reduced allocation is required, reductions will occur proportionately across all service categories.

- **MOTION: To approve the Decreased Funding Scenario.**
- **MOTION approved by roll call vote. See column (3) for vote breakdown.**
- PLWH Advocacy Work Group Update:
 - CS Jordan noted that the Committee did not meet this month.
- Needs Assessment Work Group Update:
 - CS Jordan noted that the group did not end up meeting. He was able to communicate with one of the members at the Community Engagement Committee meeting regarding the Needs Assessment.

8. Needs Assessment- VOTE

- The Committee reviewed the annual Needs Assessment presentation.
- CS Molnar noted that if the Committee decides not to develop a motion, HHS usually looks at the Needs Assessment Recommendations in allocating Leftover Funds.
- CM Harkin suggested changing the verbiage of “getting clean” to something less stigmatizing for drug users.
- CM Knoble added that he likes the Recommendations and perhaps the verbiage could be slightly different.
- CM Goodwin noted that the Laundry recommendations seems like an actionable item.
- CM Gonzalez commented that it would be great to distill the summary slide into a couple summary points. He thanked CS Jordan for his work on this presentation.
 - CS Jordan responded that he can explain that verbally tomorrow.
- CM Goodwin asked that something about IDs or birth certificates be included in the Recommendations.

9. Letter of Support for AB186- VOTE

- The Committee considered HCPC support for AB186. After a brief discussion, the following motion was put on the floor.
- **MOTION: CM Harkin moves to support the letter. CM Chitty seconds the motion.**
- **MOTION APPROVED by roll call vote: See column (4) for vote breakdown.**

10. Resolution for Barbara Garcia- VOTE

- The Committee considered a resolution to honor the work of Barbara Garcia.
- CS Molnar noted that we often do a certificate of appreciation.
 - **MOTION: CM Pearce moves to approve a certificate of appreciation for Barbara Garcia. CM Harkin seconds the motion.**
 - **MOTION PASSES: See column (5) for vote breakdown.**
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11. Meeting Evaluation

- CS Clark reported on the meeting evaluation results from the July 23rd 2018 HCPC meeting:
 - Folks were generally happy with the meeting, with an overall rating of 9.14.
 - People gave positive feedback about the panel, with a couple people commenting that they didn't like the idea of being in the spotlight.
 - Positive feedback for CM Knoble's facilitation, the ARIES Report and the CHEP/HHS updates.
 - There was some support as well as a few suggestions for improvement on the Round Robin. Some folks mentioned they would've liked small groups better, and asked for more clarity of

instructions next time around. Others mentioned they really liked the change from the usual format, and enjoyed hearing from other Council Members.

12. Steering Retreat Next Steps- VOTE

- The Committee continued discussion of an action item from the Steering Retreat by reviewing the HCPC mission.
 - CS Molnar summarized the HCPC Values document. After reviewing the values more closely, the Committee discussed how the values align with the priorities of the Council.
 - CS Molnar inquired that after looking at the document, does the Committee feel the document sums up the values and priorities of the Council?
 - **MOTION: CM Pearce moves that the current Values and Visions do promote the Council’s scope of work. CM Siron seconds the motion.**
 - **MOTION PASSES: See column (6) for vote breakdown.**

13. HCPC Meeting Agenda –VOTE

- The Committee reviewed, amended and approved the agenda for the 2018 Prioritization and Allocation Summit. The following change was made:
 - Number 14: Change “nominations for council co-chair...” to “nominations for a council co-chair.”

14. Next Meeting Dates & Agenda Items- VOTE

- The next Steering Committee meeting is tentatively scheduled for Thursday, September 20th 2018 at 25 Van Ness 8th floor Conference Room from 3:00-5:00 pm.

15. Adjournment

- The meeting was adjourned at 4:45 pm by Co-Chair Knoble.

Steering Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: September 20, 2018	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	P	Y	Y	Y	Y	Y	Y		
2. Orin Allen (CE)	P	Y	Y	Y	-	-	-		
3. Jackson Bowman (CA)	P	Y	Y	Y	-	-	-		
4. Cesar Cadabes (Membership)	E	-	-	-	-	-	-		
5. Ed Chitty (Membership)	P	Y	Y	Y	Y	Y	Y		
6. Elaine Flores (At-Large)	P	Y	Y	Y	Y	Y	Y		

7. David Gonzalez (At-Large)	P	Y	Y	Y	Y	Y	Y		
8. Dean Goodwin (Council Co-Chair)/Thomas Knoble (Council Co-Chair)	P/P	Y	Y	Y	A	A	Y		
9. Paul Harkin (At-Large)	P	Y	Y	Y	Y	Y	Y		
10. Ken Pearce (At-Large)	P	Y	Y	Y	Y	Y	Y		
11. Mike Shriver (Council Co-Chair)	A	-	-	-	-	-	-		
12. Charles Siron (At-Large)	P	Y	Y	Y	Y	Y	Y		
13. Eric Sutter (CE)	E	-	-	-	-	-	-		
14. Linda Walubengo (Council Co-Chair)	A	-	-	-	-	-	-		
Ayes		10	10	10	7	7	8		
Nays									
Abstentions									
Total		10	10	10	7	7	8		