

HIV Community Planning Council  
STEERING COMMITTEE  
Thursday, January 18<sup>th</sup> 2018  
25 Van Ness, 8<sup>th</sup> Floor Conference Room  
3:00 – 5:00 pm

---

**Draft Agenda**

1. **Introductions** **3:00 pm**
2. **Review/Approve January 18<sup>th</sup> 2018 DRAFT Agenda – VOTE** **3:02 pm**
3. **Review/Approve November 16<sup>th</sup> 2017 DRAFT Minutes – VOTE** **3:05 pm**
4. **Announcements** **3:10 pm**
5. **Public Comment** **3:15 pm**
6. **CHEP and HIV Health Services Update** **CHEP and HHS Staff 3:17 pm**
7. **Committee and Work Group Reports – VOTE** **3:30 pm**
  - Community Engagement Committee Update
  - Council Affairs Committee Update
  - Membership Committee Update
  - PLWH Advocacy Work Group Update
8. **Membership Motion – VOTE** **3:40 pm**

*The Committee will review an updated policy from the Membership Committee, as well as recent survey results regarding meeting attendance.*
9. **HAPN Budget Strategy – VOTE** **4:00 pm**

*The Committee will review a description of the HAPN advocacy strategy regarding HIV funding for SF.*
10. **Meeting Evaluation** **Dave Jordan 4:15 pm**

*The Committee will receive a report on meeting evaluation results from the November HCPC meeting.*
11. **Steering Retreat – VOTE** **4:25 pm**

*The Committee will begin discussion of a Steering Retreat, including the date and agenda of this retreat.*
12. **HCPC Meeting Agenda – VOTE** **4:55 pm**

*The Committee will review the agenda for the January 22<sup>nd</sup> 2018 HCPC meeting.*

**13. Next Meeting Dates & Agenda Items, Next HCPC Date – VOTE**

**4:58 pm**

*The next Steering Committee meeting is scheduled for Thursday, February 15<sup>th</sup> 2018 at 25 Van Ness, 8<sup>th</sup> Floor Conference Room, from 3:00 – 5:00 pm.*

**14. Adjournment**

**5:00 pm**

---

**Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.**

***MISSION STATEMENT***

**The primary responsibility of the Steering Committee is to oversee all of the Council's active committees and ad hoc work groups.**

***HIV Community Planning Council***

*Administrative Office:*

*730 Polk Street 3<sup>rd</sup> Floor, San Francisco, CA 94109*

***San Francisco Department of Public Health***

*Community Health, Equity & Promotion*

*HIV Health Services*

*25 Van Ness Avenue, San Francisco, CA 94102*

The following services are available when requested by noon of the Friday before the Council meeting:

For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768. In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

**Know Your Rights under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Sunshine Ordinance Task Force at 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554- 7854, or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org). Members of the public may obtain a free copy of the Sunshine Ordinance by contacting the email noted or by printing Chapter 67 of the San Francisco Administrative Code at [www.sfgov.org/bdsupvrs/sunshine.htm](http://www.sfgov.org/bdsupvrs/sunshine.htm)

The Planning Council has several standing committees where Council business and creation of motions for Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; members of the public are encouraged to testify at Council meetings and/or to write letters to the council members, c/o HIV Community Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available at [www.sfhivplanningcouncil.org](http://www.sfhivplanningcouncil.org)

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.