

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, September 12th 2019
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Ed Chitty (Co-Chair), Billie Cooper, Elaine Flores, Ron Hernandez, Gwen Smith, John Paul Soto, Michelle Spence

Committee Members Absent: Cesar Cadabes (Co-Chair) [E], Ken Pearce [LoA]

Council Members Present: Thomas Knoble, Charles Siron

Others Present: Beth Neary (HHS)

Support Staff Present: Melina Clark, David Jordan

Minutes

1. Introductions

The meeting was called to order at 3:02 pm by Co-Chair Chitty. Everyone introduced themselves and quorum was established.

2. Review /Approve September 12th 2019 DRAFT Agenda – VOTE

The September 12th DRAFT Agenda was reviewed and approved by consensus.

3. Review /Approve August 8th 2019 DRAFT Minutes – VOTE

The August 8th 2019 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CM Siron announced that the PLWH group will be meeting Wednesday, September 18th from 3-5pm, at 25 Van Ness 8th floor conference room.

5. Public Comment

- None.

6. Needs Assessment Recommendations- VOTE

- The Committee discussed and voted on recommendations from the 2019 needs assessment, including the most recent recommendations from Council Affairs.
 - Prioritize of one-time only emergency funds for durable medical equipment (eyeglasses, hearing aids, mobility assistance equipment, and special dental care). To develop strategies for implementation and increase accessibility to these funds by and for individuals most in need.
 - Explore ways to augment mental health services, specifically to address issues surrounding aging. These services should include individual psychotherapy as well as support groups, with an emphasis on therapies by licensed staff or those with significant clinical expertise. These services would not be limited to clients with severe mental health diagnosis, but would be made available to those dealing with mental health challenges common to the aging population, such as depression, anxiety, loneliness and isolation.

- As new funds become available to create intensive case management program specific to the aging population, inclusive of case managers skilled in working with those with complex challenges around both medical and benefits, as well as increased mobile peer advocacy.
- The Community Engagement Committee will compile demographic data by COE in order to assess the possibility of bolstering gerontology services within the current COE model. The committee will also explore collaboration with LTCCC, the Department of Aging and Adult Services (DAAS), and the Department Aging and Adult Services Commission, as well as gather information for analysis and dissemination within the aging population and the HCPC.
 - CS Jordan noted that there was a consensus during Community Engagement that there needs to be someone on the Council from LTCCC. CM Sutter will be meeting with a DAAS representative this week.
 - CM Hernandez asked where the funds will come from.
 - a. CS Jordan noted that there is some earmarked Carry Forward money and Emergency Financial Assistance funds geared towards durable medical equipment.
 - b. CM Cooper clarified that the funds will be going to the Emergency Financial Assistance Category. She spoke to the need for agencies to be in touch with PLWH clients in order to disseminate this information.
- **MOTION: CM Siron moves to approve the Needs Assessment recommendations.**
- **CM Spence second the motion.**
- **MOTION PASSES by roll call vote: See column [1] for vote breakdown.**

7. Resource Allocation- VOTE

- The Committee voted on resource allocation for different funding scenarios.
 - Increased Funding: If increased funding occurs, the council will reconvene to discuss this scenario.
 - Flat Funding: If funding remains at the current level, service category resource allocation will remain level across all categories.
 - Decreased Funding: In the vent of decreased funding, for the first 10% of reductions, allocation for services that are covered under California's essential health benefits package will be reduced proportionately. If further reduced allocation is required, reductions will our proportionately across all service categories.
 - **MOTION: Charles moves to approve the Resource Allocation Funding Scenarios.**
 - **CM Soto seconds the motion.**
 - **MOTION PASSES: See column (2) for vote breakdown.**

8. Demographic Information Update

- CS Jordan reviewed the monthly demographic report:
 - The report reflects the addition of three new council members: CM Andrews, CM Matthews and CM Krutel.
 - The Council is still under for nonaligned consumers, which is the only demographic that is mandated by HRSA.
 - We are still underrepresented in the 25-44 age range, as well at Latinx folks.
 - CM Cooper noted that SFAF has a group called El Grupo for positive Latinx folks, which could be a good place for Latinx recruitment, as well as De La Rosa in the Mission.

9. Council Member Attendance Report/ Council Applicants- VOTE

- Interview/Discuss Prospective Applicant:
- Notice of Attendance to be sent:
- Notice of Attendance sent:
- Letters of Probation to be sent:
- Letters of Probation sent:
- Review Renewals:

Orin Allen

- CS Jordan suggested offering a grace period to Orin, since he just came back from LoA and his Committee was canceled this month.
- The group decided to put this off until next month.
- Request for Leave of Absence:
- Current Leave(s) of Absence:
 - Jack Bowman (July-August, September-October)
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
 - Liz Hall
 - Linda Walubengo
- Review Exit Interview:
 - The Committee reviewed the exit interview from Liz Hall.
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application
 - Richard Sullivan
 - The Committee reviewed the application. CS Jordan noted that the applicant is a nonaligned consumer.
 - **MOTION: To approve Richard Sullivan's application and invite him for an interview.**
 - **CM Flores moved to approve Alexandria Andrews application as the Part B rep seat.**
 - **CM Smith seconded.**
 - **MOTION PASSED: See column (3) for vote breakdown.**
- Interview/ Discuss Prospective Applicant:
 - Jovon Bright (interviewing in October)
- Mentor Program

- CM Siron spoke to the Care Council’s past rule of not bringing on new members right before the Summit.
 - CM Billie commented that a rule shouldn’t be a barrier for folks joining the council-- we want membership to be as low threshold as possible.
- The group discussed letting new members know they can abstain from the vote, and spoke to the pattern of significantly delayed appointments from the Mayor’s office.

10. Next Meeting Date & Agenda Items- VOTE

- *The next Membership Committee meeting is scheduled for Thursday, October 10th 2019 at 25 Van Ness, 8th floor conference room.*

11. Adjournment

- The Meeting was adjourned at 4:03 pm by Co-Chair Chitty.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

September 12th, 2019

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Cesar Cadabes	E	-	-	-								
2.	Ed Chitty	P	Y	Y	Y								
3.	Billie Cooper	P	Y	Y	Y								
4.	Elaine Flores	P	Y	Y	Y								
6.	Ron Hernandez	P	Y	Y	Y								
7.	Ken Pearce	E	-	-	-								
8.	Gwen Smith	P	Y	Y	Y								
9.	John Paul Soto	P	Y	Y	Y								
10.	Michelle Spence	P	Y	Y	Y								
	Thomas Knoble	P	Y	Y	Y								
	Charles Siron	P	Y	Y	Y								
	Ayes												

Nayes									
Total									