

HIV Community Planning Council  
COUNCIL AFFAIRS COMMITTEE  
Tuesday, November 14, 2017  
25 Van Ness, 8<sup>th</sup> Floor Conference Room  
3:00-5:00 pm

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**Committee Members Present:** Chuck Adams (Co-Chair), Jackson Bowman (Co-Chair), Ben Cabangun, David Gonzalez, Jessie Murphy, Linda Walubengo

**Committee Members Absent:** Michael Discepola [A], Charles Siron [E: Proxy Linda Walubengo], John Paul Soto [E]

**Council Members Present:** Margot Antonetty

**Others Present:** John Edmond Abraham

**Support Staff Present:** Ali Cone, Dave Jordan, Mark Molnar Liz Stumm

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### *Minutes*

**1. Introductions**

The meeting was called to order 3:07 pm by Co-Chair Adams. Everyone introduced themselves and quorum was established.

**2. Review/Approve November 14<sup>th</sup> 2017 DRAFT Agenda – VOTE**

The November 14<sup>th</sup> 2017 DRAFT Agenda was reviewed, and approved by consensus.

**3. Review/Approve October 10<sup>th</sup> 2017 DRAFT Minutes – VOTE**

The October 10<sup>th</sup> 2017 DRAFT Minutes were reviewed, and approved by consensus.

**4. Announcements**

- CS Cone noted that the Council Appreciation Event is Wednesday, November 15<sup>th</sup> from 5-8pm at Mr. Tipple's Recording Studio.
- CM Shriver announced that the GTZ Worlds AIDS Day Consortium meeting is on 11/29 at 8:00pm. The focus will be on Undetectable= Untransmittable.
- CM Shriver noted that President Bill Clinton will be the keynote speaker at the Grove for World's AIDS Day on December 1<sup>st</sup>.

**5. Public Comment**

- John Edmond Abraham noted that he spent Sunday at Grace Cathedral where panels of the AIDS quilt were hung. It reminded him that he rarely hears the word AIDS anymore. He is frustrated that the word is no longer used and people now refer to his illness as HIV. He noted that he saw all the names on the quilt and discovered that there were two people he knew on one panel. The service was about remembering those who were lost. He was reminded of the journey we have been through with AIDS and the memory of Ryan White. He feels that calling the illness HIV erases the history of AIDS.

**6. Needs Assessment Update**

- The Committee received an update on the needs assessment provider follow-up.

- The group discussed the training standards for non-service staff and that security staff often are contracted with the building and not the agency.
- CS Jordan noted that participants in the needs assessments talked about having this issue at most agencies, such as government offices, the housing authority etc. while providers were talking about their own agencies. He noted that the perspectives are slightly different but it seems that everyone recognizes this is a challenge.
- Co-Chair Walubengo commented that there is a scarcity of resources and mental health services for the homeless population. There is also ongoing staff turnover that is frustrating for clients, however many social services jobs don't pay well and it is difficult work. She noted that the Frontline Organizing Group and other resources frontline workers can utilize is essential. She noted that having conversations about how to retain people is important.
  - CS Jordan commented that after hearing from providers and consumers the need is around having more uniformity. He noted that standards of care can only go so far. He feels that having a central information source with common vocabulary about what a service means, a common threshold for services and the metrics we measure this by is needed.
  - Kevin Hutchcroft noted that there are QI measurements that we track closely. He doubts that that gets communicated at every level.
  - CS Jordan noted that frontline service providers don't know what those measurements are. People who are interacting with clients most closely don't have a unified system.
  - Kevin commented that the metrics are produced by software systems, data is entered, downloaded and interpreted. There may be other metrics that frontline workers may have in mind.
- CM Shriver noted that there is a provider in San Mateo that has best practices for non-service staff trainings already established that the Community Engagement Committee has asked to see. We recognize the tension between security, reception and providers and we can look at what San Mateo is doing. If client retention is predicated on how they are treated when they enter the door, this is something we need to look at. Staff, clients and security worked together to create the San Mateo protocol.
- Co-Chair Walubengo suggesting presenting this information to the managers of the agencies that were surveyed in order to implement changes into their programs. How can we have them understand the outcome objectives? She suggested encouraging HHS to have more specific QI trainings for managers and directors.
  - CS Jordan noted all the providers that were surveyed have access to the results of the survey.
- Co-Chair Cabangun noted that he is trying to make sure that in his work life he is allocating federal dollars in response to the recommendations of the needs assessment. He noted that he has put in the Council's work plan to design a training for security staff to be considered for CDC funding. Unfortunately, he will not know until March 1<sup>st</sup> if the funding has been approved. He would love to have funding to hire consultants and create a standard curriculum developed for this training.
- Co-Chair Bowman commented that providers and clients noted that they felt similar on a lot of these points which is important. He noted that consumers want a website for all available services in the city.
  - CS Jordan noted that HHS has created a resource guide that provides this information. The website is updated periodically.
- The group discussed that the Steering committee is reviewing a recommendation from the needs assessment to standardize intensive case management programs.

- Co-Chair Bowman commented that safe storage spaces are a general need for all people who are homeless. Staying adherent to PrEP or ART is essential for people's health and people can't do that unless they have a place to store their belongings. He would love to see that become a real intervention that an agency can take on.
  - CS Jordan noted that GTZ is working on a best practices for safe storage lockers. However this issue is important enough that we can work on it from both ends. He noted that we will always need more and a combine effort can make this intervention happen.
- Co-Chair Walubengo noted that these findings involve a number of agencies our clients utilize often, and it would be beneficial to reach out the leadership of the programs to have a conversation about the recommendations from the provider follow-up. She volunteers being part of those conversations.
  - CS Jordan noted that that would have to be done in a diplomatic way. It's already challenging enough to have agencies collaborate and devote resources and time for the needs assessment. He has trepidation about having that meeting. This information gets disseminated through our website and other Council members. He recently had a conversation with Monica Ghandi to discuss the findings and she is planning on doing something with GTZ.
- Public Comment: John Edmond Abraham commented that there is no agency in the city that works with long-term survivors. He stated that there are agencies that supply medical and some social services that also include people half his age. There is no program that just addresses the needs of long-term survivors. He feels that long-term survivors get dumped into other people's situations and groups. He would like to find a way to include long-term survivors in more programs.

#### **7. Department of Homelessness and Supportive Housing Strategic Plan**

- The committee reviewed a presentation from HSH.
- Co-Chair Bowman noted that he agrees that the info about individual homeless populations is not necessary as well as the causes of homelessness slides. He inquired if there was coordination amongst jurisdictions that are close in proximity so see whether the increased homelessness rates in those places are due to homeless people leaving SF.
  - CM Antonetty noted that there is a lot of coordination with other jurisdictions, we learn from each other's programs. There has always been a railroad among the coast where homeless people travel, but she doesn't think it explains where the homeless numbers are at other places.
- Co-Chair Bowman inquired if there could be information on the HIV+ homeless population in the city looks like.
  - CM Antonetty noted that ARIES tracks HIV and housing but our department does not. She noted that with the new department, we are trying to stay in our lane. We work with other departments but we do not focus on one populations. She noted that it would be helpful to have staff or the co-chairs tee off this presentation by providing HIV+ homeless numbers to make the presentation relevant.
  - The group discussed that staff can provide an introduction for the co-chairs to present data on the HIV+ homeless population.
- Co-Chair Cabangun suggesting arranging the slides to make the presentation more of a story. He feels that the order of describing the problem, HSH strategy and then the strategic goals for each population would make the presentation more engaging and relevant.

#### **8. 2018 Presentation Calendar**

- The Committee discussed ways to generate the 2018 presentation calendar.
- Co-Chair Adams noted that during the last year there was two instances where people were confused about why we have certain presentation topics. He suggested getting new ways to get feedback from the Council about what presentations are wanted and more context as to why we are receiving presentations.
- Co-Chair Cabangun suggested passing out notecards at the next meeting to see what presentations Council members would like to see next year.
  - Co-Chair Adams feels that this question should be asked multiple times throughout the year. He suggests establishing a flexible calendar in January.
- CM Murphy suggested also reminding people about the standard reports and their timing that we have to get and then identify gaps.
- Co-Chair Bowman noted that maybe we want to do a calendar 6 months at a time and provide space for us to decide timely presentations.
- CM Gonzalez commented that when topics come up, bring it back to Steering so we can respond to Council members in an effective time.
- CS Jordan noted that the presentation calendar is pretty flexible. He noted that a survey went out about trainings and educational needs to all Council members and many of those topics resulted in presentations.
- CM Murphy suggested changing the evaluation to include a question on what your presentation needs are.

**9. Next Meeting Date & Agenda Item- VOTE**

*The next Council Affairs Committee meeting is tentatively scheduled for Tuesday, January 9<sup>th</sup> 2017 at 25 Van Ness 8<sup>th</sup> Floor Conference Room from 3-5 pm.*

**Parking Lot:**

- System to monitor the Integrated Plan’s objectives

**10. Adjournment**

- The meeting was adjourned at 4:57 pm by Co-Chair Bowman.

**Council Affairs Committee**

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

**November 14, 2017**

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	<b>Chuck Adams</b>	P									
2.	Jackson Bowman	P									
3.	Ben Cabangun	E									
4.	<b>Michael Discepola</b>	E									

5.	David Gonzalez	A									
6.	Jessie Murphy	E									
7.	<b>Charles Siron</b>	P									
8.	John Paul Soto	P									
9.	Linda Walubengo	A									
1.	Margot Antonetty	P									
2.											
3.											

<b>Ayes</b>										
<b>Nayes</b>										
<b>Abstain</b>										
<b>Recusal</b>										