

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, September 5th 2018
25 Van Ness, Room 810
3:00-5:00 pm

Committee Members Present: Orin Allen (Co-Chair)

Council Member Present: Thomas Knoble

Committee Members Absent: Wade Flores [E], Lee Jewell [A], Dominique Johnson [E], Kevin Lee[A], T.J. Lee-Miyaki [A], Mike Shriver [E], Charles Siron E], Eric Sutter (Co-Chair) [E], Laura Thomas [E]

Others Present: John Aynsley, Jeremy Tsuchitani-Watson (HCAP)

Support Staff Present: Melina Clark, Dave Jordan

Minutes

1. Introductions

The meeting was called to order at 3:05 pm by CS Jordan. Everyone introduced themselves and quorum not was established.

2. Review/Approve September 5th 2018 DRAFT Agenda – VOTE

The September 5th DRAFT Agenda was reviewed and recommended to be approved by consensus.

3. Review/Approve August 1st 2018 DRAFT Minutes– VOTE

The August 1st 2018 DRAFT Minutes were reviewed and recommended to be approved by consensus.

4. Announcements

- CS Jordan noted that the final meeting of the Needs Assessment work group will be tomorrow, 3-5pm at Shanti, 730 Polk St #3.

5. Public Comment

- None.

6. HCAP Report

- Jeremy Tsuchitani-Watson updated the Committee on the HIV Consumer Advocacy Project (HCAP) report:
 - He reported on a number of cases with Service Categories including Housing, Dental, Ambulance/Outpatient, Psychosocial Support, Emergency Financial Assistance and Non-Medical Case Management.
 - He noted that there were 19 new cases in August.
 - Between March and August 2018, the highest number of cases was in the Housing service category, with 20 cases (or 29% of all cases). The next highest was Medical Case Management with 10 cases (14%), followed by Ambulance/Outpatient with 9 cases (13%).
 - CS Jordan commented on this month's high number of cases. He commended Jeremy for averting an eviction this month.
 - Jeremy responded: March, April and August had the largest amount of cases. He thinks last August also had a high number of new cases.

7. Getting to Zero Update Review

- None.

8. Needs Assessment Update

- CS Jordan reported on the progress of the 2018 Needs Assessment.
 - The Needs Assessment Work Group is meeting tomorrow, Thursday September 6th from 3-5pm. The meeting will take place at Shanti, 730 Polk St. 3rd floor.
 - He reviewed the survey data of initial trends. He noted that it is about 2/3 completed, but it will give you an idea of what the data looks like this year.
 - The other major piece is qualitative data which is from interviews.
 - Three of the biggest trends were issues surrounding mental health, mobile services for case management and housing.
 - The next step is to cross tab and pull out specific information by gender, race and modes of substance use.
 - He will also put together interview notes and draw a series of conclusions and next step recommendations.
- CM Knoble asked if we ever look at the trends over the years.
 - CS Jordan responded that there is a trends document available on the website. It was put together about two years ago.

9. COLA Update

- CS Jordan announced:
 - He is in communication with Huckleberry Youth Services about setting up a Youth COLA.
 - There is also the possibility of doing a PrEP COLA at Strut.
 - They're hoping to do a transwoman COLA at the end of the year.

10. Resource Allocation- VOTE

- The group discussed funding scenarios for Ryan White resource allocation.
- The group choose to abstain from the vote because of low attendance.

11. Next Meeting Date & Agenda Items

The next Community Engagement Committee meeting is tentatively scheduled for Wednesday, October 3rd 2018 at 25 Van Ness 8th floor Conference Room from 3-5 pm.

12. Adjournment

The meeting was adjourned at 4:30 pm by CS Jordan.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

September 5, 2018

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Orin Allen	P										
2.	Wade Flores	E										
3.	Lee Jewell	A										
4.	Dominique Johnson	E										
5.	Kevin Lee	A										
6.	T.J. Lee-Miyaki	A										
7.	Mike Shriver	E										
8.	Charles Siron	<u>E</u>										
9.	Eric Sutter (Co-Chair)	E										
10.	Laura Thomas	E										
	Thomas Knoble											

Ayes										
Nays										
Abstain										
Recusal										
Total										