

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, May 2nd 2018
25 Van Ness, Room 810
3:00-5:00 pm

Committee Members Present: Wade Flores, Eric Sutter (Co-Chair)

Council Member Present: Thomas Knoble

Committee Members Absent: Orin Allen (Co-Chair) [A], Lee Jewell [A], Kevin Lee [E], T.J. Lee-Miyaki [A], Timothy Foster [A], Dominique Johnson [A], Mike Shriver [E], Charles Siron [L], Laura Thomas [A]

Others Present: Kevin Hutchcroft (HHS), Jeremy Tsuchitani-Watson (HCAP)

Support Staff Present: Melina Clark, David Jordan, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:10 pm by Co-Chair Sutter. Everyone introduced themselves and quorum was not established.

2. Review/Approve May 2nd 2018 DRAFT Agenda – VOTE

The May 2nd 2018 DRAFT Agenda was reviewed and recommended to be approved by consensus.

- CS Molnar suggested striking number 7, as the GTZ representative is not here to share.

3. Review/Approve April 4th 2018 DRAFT Minutes– VOTE

The April 4th 2018 DRAFT Minutes were reviewed and recommended to be approved by consensus.

4. Announcements

- CS Molnar announced three major next steps that were discussed at the Steering Retreat:
 - 1. Expanding PLWH advocacy group to be more of a community advocacy group, open to folks regardless of sero-status.
 - This discussion needs to start with PLWH Advocacy Group and will continue here if PLWH finds it to be a credible idea.
 - This group could be not only the recipient of information from the community, but also one that connects with the community through things like town halls—things beyond the COLAS.
 - 2. The potential for the HCPC to change its mission and have purview over multiple funding streams.
 - 3. Looking at how standards of care and best practices may be reflected in contracts. The challenge has been whether monitors have been looking at particular agencies and how they are monitoring them. This may or may not entail a review of standards of care and best practices. It currently seems as though agencies may not be enacting philosophies such as harm reduction in ways that are consistent across service categories.
- CS Molnar made an announcement about the department he oversees:
 - There has been a restructuring of departments that has resulted in changes within Council Staff.
 - CS Molnar will be holding Steering and Council Affairs.
 - CS Jordan will be holding PLWH Advocacy Group and Community Engagement.
 - CS Jordan is now the Program Manager of the Council. Please direct any Council-related questions you have to him.

- CS Cone will have some reduced duties with the Council, but will be holding Membership Committee, as well as Council processes having to do with the City of San Francisco and the State of California.
- CS Clark announced that the doodle that determines the date for the Group Dynamics Training will be closed tomorrow. The training content survey will remain open until mid-June. If there is anything you'd like to see in the training, please fill out the survey through the link given through CS Cone's emails.

5. Public Comment

- None.

6. HCAP Report

- Jeremy Tsuchitani-Watson updated the Committee on the HIV Consumer Advocacy Project (HCAP) report:
 - He reported on a number of cases with Service Categories including Housing, Dental, Ambulance/Outpatient, Psychosocial Support, Emergency Financial Assistance and Non-medical Case Management.
 - Housing continues to be the category with the most cases. There weren't as many as last month, but it's still number one.
 - In April 2018, the highest number of cases was in the Housing service category, with 8 cases (or 40% of all cases). The next highest was Ambulance/Outpatient, with 3 cases (15%), Substance Use (Residential), with 2 cases (10%) and Dental with 2 cases (10%). The following service categories each had 1 case (5%): Medical Case Management, Mental Health Outpatient, Mental Health Resident, Money Management and Substance Use Services (Outpatient).
 - HCAP was able to resolve several issues with clients, including an incorrect medical diagnosis, a pending letter for gender reassignment surgery and a client who was afraid of losing services if they filed a grievance
 - There was a pending report regarding the question of whether an Agency was discriminating against people with HIV from being on their board.
 - HCAP had a mediation with the agency. They are moving forward with creating a client advisory committee. They will be holding a town hall meeting for clients to give input and figure out how to apply to the board.
 - It was determined that the agency is not discriminating against people with HIV.
 - Tsuchitani-Watson noted that SF Agencies deserve a thank you for letting HCAP reach out and make sure they're doing everything they need to be doing.

7. Getting to Zero Update Review

- The committee elected to strike this item from the agenda.

8. COLA Update

- CS Jordan reported:
 - There is not much to report on. He is hoping to get more introductions from folks for people who may be interested in joining the COLA. He sent a few cold emails but didn't receive a response.
 - Kevin Hutchcroft noted that he had more luck getting in touch with folks on the director level.
 - Co-Chair Knoble added that he could try to follow up with the people that CS Jordan reached out to.
 - CS Jordan reiterated that the COLAs are a companion piece to the needs assessment. The needs assessment is a mandated activity, and COLAs are a way to access smaller populations and get information that's not normally accessible. The hope is to dove tail this COLA with an ongoing intervention that's already working with this population.

- Co-Chair Knoble stated that the value would be with people who are not maintained properly, because that's where most new infections are occurring.
 - He added that the Council should do something to make sure men of color are accessing PrEP.
 - CS Jordan noted that he agrees, and that this has been a pattern since the initial rollout of PrEP. The initial introduction of Prep was problematic because it was originally introduced only in the Castro, which sent a message that it was more intended for white folks, and not people of color.

9. 2018 Needs Assessment Update

- The committee discussed the 2018 needs assessment, including the formation of the work group.
 - CS Jordan reported:
 - The first COLA of the year will be people who are using PrEP and/or serodiscordant couples. They are still sorting out recruitment.
 - The target population is HIV positive substance users, both active and former substance users.
 - He has posted for an intern.
 - He asked committees to suggest people for a possible work group and would like to get work group convened as soon as possible.
 - He is still hoping to get some introductory emails and responses from folks he's already contacted.
 - Co-Chair Knoble asked how long the work group generally is.
 - CS Jordan responded: the work groups are generally three meetings of 1.5-2 hours. There are two meetings before the Needs Assessment and one meeting after. The last meeting usually has sparse attendance.
 - CS Sutter offered to reach out to committee members who may be interested in joining the work group.
 - Co-Chair Knoble offered to join the work group.
 - CS Jordan added that they will try to do something in Marin as well.

10. Next Meeting Date & Agenda Items

The next Community Engagement Committee meeting is tentatively scheduled for Wednesday, June 6th 2018 at 25 Van Ness 8th floor Conference Room from 3-5 pm.

11. Adjournment

The meeting was adjourned at 3:40 pm by Co-Chair Sutter.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

May 2, 2018

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Orin Allen	A										
2.	Wade Flores	P										

3.	Timothy Foster	A										
4.	Lee Jewell	A										
5.	Dominique Johnson	A										
6.	Kevin Lee	E										
7.	T.J. Lee-Miyaki	A										
8.	Mike Shriver	E										
9.	Charles Siron	L										
10.	Eric Sutter (Co-Chair)	P										
11.	Laura Thomas	A										

Ayes										
Nays										
Abstain										
Recusal										
Total										