

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, July 3rd 2018
25 Van Ness, Room 810
3:00-5:00 pm

Committee Members Present: Kevin Lee, T.J. Lee-Miyaki, Mike Shriver, Charles Siron, Eric Sutter (Co-Chair)

Council Member Present:

Committee Members Absent: Orin Allen (Co-Chair) [A], Wade Flores [E], Lee Jewell [E], Dominique Johnson [E], Laura Thomas [E]

Others Present: John Aynsley, Jeremy Tsuchitani-Watson (HCAP), Nyisha Underwood

Support Staff Present: Melina Clark, Dave Jordan, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:05 pm by Co-Chair Sutter. Everyone introduced themselves and quorum was established.

2. Review/Approve July 3rd, 2018 DRAFT Agenda – VOTE

The July 3rd 2018 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve April 4th, May 2nd and June 6th 2018 DRAFT Minutes– VOTE

The April 4th, May 2nd and June 6th 2018 DRAFT Minutes were reviewed, amended and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. HCAP Report

- Jeremy Tsuchitani-Watson updated the Committee on the HIV Consumer Advocacy Project (HCAP) report:
 - He reported on a number of cases with Service Categories including Housing, Dental, Ambulance/Outpatient, Psychosocial Support, Emergency Financial Assistance and Non-medical Case Management.
 - In June 2018, the highest number of cases was in the Housing service category, with 15 cases (or 34% of all cases). The next highest was Ambulance/Outpatient with 7 cases (16%), followed by Medical Case Management with 6 cases (14%).
- CS Molnar inquired if there was any activity between the final warning and termination.
 - Tsuchitani-Watson responded that there have been four or five warnings, including written warnings.
- CS Molnar added that Tsuchitani-Watson is scheduled to talk about HCAP at the next Council Affairs meeting. The Committee has asked for specific numbers, patterns etc. on how many people are affected by certain service providers.

7. Carry Forward Funds- VOTE

- The Committee reviewed options for utilizing carry forward funds.
- CS Molnar noted that every year, the conversation on Carry Forward funds starts at the first committee of the month, which is Community Engagement. John Aynsley will be introducing the document today. Last year, the leftover funds were divided between vouchers, emergency financial assistance and dental services.
- John Aynsley noted that there are 5 categories of funding requests this year:
 - 1. Emergency Financial Assistance Grants/HIPP
 - 2. X08 POP-UP Clinic @ SFGH (or Dental or other Key items)
 - 3. Ensure liquid supplemental for Providers
 - 4. Client incentive Vouchers
 - 5. Trainings for security personnel
- He added that while these funds have not yet been officially secured, they have had great luck in years prior.
- CS Molnar noted that numbers 4 and 5 came directly from last year's needs assessment.
- CM Sutter inquired if the trainings for security personnel would cover only clinics, or others spaces as well.
 - John Aynsley responded: they're not sure right now how much the training will cost. Once that has been figured out, they will know more about the scope of these trainings.
- **MOTION: CM Shriver moves to accept the language as written, including the flexibility for HHS.**
- **CM Sutter seconds the motion.**
- **MOTION CARRIES: See column (1) for vote breakdown.**

8. Getting to Zero Update Review

- Co-Chair Shriver reported:
 - Budget: the mayor's budget includes all of the GTZ funds and backfill.
 - The Housing Task Force is pursuing three strategies: policy/advocacy, pilot clinical interventions and data sharing, as well as increase communication and coordination.
 - RAPID: there is a meeting with HIV testing, linkage and care providers on May 15.
 - Linkage gaps exist within private medical providers and some hospitals
 - Possibility of 30-day medication starter packs for use at sites with linkage challenges.
 - He added that it may be helpful to ask the Council for an alternate for the GTZ Steering Committee.

9. Needs Assessment Update

- CS Jordan reported on the progress of the 2018 Needs Assessment.
 - They are moving forward, in the process of assessing needs. They have started interviewing folks.
 - They are looking to schedule focus groups at the Castro Country Club, Baker Place, Larkin and Drop-in at LSS. He is interested in finding a place in Marin as well.

10. COLA Update

- None.

11. Next Meeting Date & Agenda Items

The next Community Engagement Committee meeting is tentatively scheduled for Wednesday, August 1st 2018 at 25 Van Ness 8th floor Conference Room from 3-5 pm.

12. Adjournment

The meeting was adjourned at 4:30 pm by Co-Chair Sutter.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

July 3, 2018

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Orin Allen	A	-									
2.	Wade Flores	E	-									
3.	Lee Jewell	E	-									
4.	Dominique Johnson	E	-									
5.	Kevin Lee	P	Y									
6.	T.J. Lee-Miyaki	P	Y									
7.	Mike Shriver	P	Y									
8.	Charles Siron	P	-									
9.	Eric Sutter (Co-Chair)	P	Y									
10.	Laura Thomas	E	-									

Ayes		4										
Nays												
Abstain												
Recusal												

Total										