

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, May 3rd, 2017
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Billie Cooper, Wade Flores (Co-Chair), Timothy Foster, Kevin Lee, T.J. Lee-Miyaki, Michael Shriver, Eric Sutter (Co-Chair)

Council Member Present: Lee Jewell, Dean Goodwin, Charles Siron

Committee Members Absent: Matthew Miller [A], Stacia Scherich [A] Laura Thomas [A]

Others Present: Kevin Hutchcroft (HHS), Beth Neary (HHS), Jeremy Watson-Tsuchitani (HCAP), Nyisha Underwood (CHEP)

Support Staff Present: Ali Cone, Dave Jordan, Mark Molnar, Liz Stumm

Minutes

1. Introductions

The meeting was called to order at 3:08 pm by Co-Chair Sutter. Everyone introduced themselves and quorum was established.

2. Review/Approve May 3rd 2017 DRAFT Agenda – VOTE

The May 3rd 2017 DRAFT Minutes were reviewed and approved by consensus.

3. Review/Approve April 5th 2017 DRAFT Minutes– VOTE

The April 5th 2017 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar announced that the proposed date for the Prioritization and Allocation Summit is Tuesday, October 3rd from 10am-4pm. This vote will come before Steering and the Full Council. The Council will either fold in the September or October full council meeting into the summit.

5. Public Comment

- None.

6. HCAP Report

- Jeremy Watson-Tsuchitani reported on the HIV Consumer Advocacy Project.
- He noted that the largest amount of requests were for assistance by an agency.
- Jeremy noted that there is a client who is unable to sit for long periods of time and cannot take the 20 minute car ride to their service provider. An ambulance was provided so the client would not have to sit, but the client had to cancel on the morning of the appointment. The client was then dropped from their spot at the service providers and a doctor will not refer them to a different service provider because they don't think the client is well enough to go.
 - The group questioned if the hesitation to refer the patient is because the provider feels the client is very ill and will pass away soon.

- CM Cooper noted that she referred this patient to HCAP, she stated that the doctors are saying the treatment will kill the client but on the other hand the treatment can possibly give him a better quality of life.
- CM Lee-Miyaki suggested checking if the client can be treated at home.
- Jeremy noted that after his presentation at the last Council meeting, Council members suggested he do outreach presentations to youth and transgender programs. He is in the process on scheduling presentations at agencies that work with these populations.
- CM Cooper inquired about the case in which a client stated they are given extremely long wait times at a service provider that they believe is due to their race. She commented that she hopes this clients feeling are being validated and that they are probably not the only client who is feeling that way.
 - Jeremy noted that when interacting with this client, they often lose track of time. He feels that the client may be shuffled around due to their memory issues.

7. 2017 Needs Assessment Work Group Update

- The group reviewed the decisions made by the Needs Assessment Work Group.
- CS Jordan noted that the needs assessment work group met last Thursday. The group voted on CM Soto and CS Jordan as Co-Chairs of the group.
- The group updated the survey instrument to tailor the homeless/unstably housed population.
- CS Jordan noted that the group spent a lot of time on what the best description of housing situations. The group worked to expand the question to identify in what way people are homeless (living in a car, encampments etc.).
- The group added a question on if the client has ever traded sex for shelter.
- The next meeting will be at 11am on May 8th at 25 Van Ness on the 5th floor. The group will finish updating the survey and develop outreach strategies.
- CM Cooper noted that some people chose to be homelessness, and suggested trying to capture their state of mind during the needs assessment.
 - CS Jordan noted that he will try to capture that during the interview portion.
- CS Jordan announced that he is in the process of hiring an intern, if you know of anyone who is interested in this position to please let him know.

8. COLAs and Drivers/Co-factors/BRPs- VOTE

- The group discussed future COLAs in consideration of HIV Prevention goals, target populations and risk factors.
- The group reviewed the handout with BRPs, Drivers and Emerging Trends
 - Behavioral Risk Populations (MSM, PWID/IDU, TFMS),
 - Drivers (Cocaine/crack, Methamphetamine, Poppers, Heavy alcohol use, Multiple partners, Gonorrhea)
 - Emerging Trends (Men who have sex with transgender women, Heterosexually identified men who have sex with men, Latino immigrant men who have sex with men)
- CS Molnar inquired about which targets and agencies the group would like to do for a COLA session.
- Co-Chair Sutter suggested the Stonewall drop-in group which would cover MSM, Meth, PWID and most other Drivers.
 - CM Cooper noted that Stonewall does not include Transwomen. She feels that Transwomen are always left out of the conversation and that Stonewall should include Transwomen into their drop-in.
 - CS Jordan noted that many of the needs assessments the Council does overlap with the Trans community.
- The group generated ideas of where to do prevention COLAs:

- Transwomen: API Wellness, Trans Thrive, St. James Infirmary, and Women's day at SF general, Transgender Health Center, Lyric, Larkin Street Youth Services
- BRPs/Emerging Trends/Drivers: Mission Neighborhood, La Clinica
- IDU/MSM: Capp Street drop-in
- MSM: Aguila, LGBT Center
- IDU/MSM: GLIDE
- MSM/Multiple partners: Magnet
- MSM/Meth/Drivers/PWID: Stonewall

9. Carry Forward Resource Allocation

- Co-Chair Goodwin announced that HRSA has moved up the due date for the Carry Forward request, so that they are due within 30 days of the submission of the Final Fiscal Report which is due by the end of May. We will have to have this finalized by the May full Council meeting. We still don't know the exact amount, but last year we estimated 490,000 and we received 417,000.
- Last year, the Council approved:
 - \$250,000 for a Pilot Project of Health Insurance Premium Payments/Emergency Financial Assistance grants
 - \$4,000 for Planning Council support Contract for travel costs for two to attend RW Conference
 - \$125,000 for Dental services
 - \$111,000 for Client incentive vouchers
- The HRSA project officer would not approve the \$4,000 for Planning Council support travel to the RW Conference.
- An additional \$100,000 in HHS Administrative funds was allocated toward securing client incentive vouchers.
- For the allocation of unspent RWPA funds from FY 2016-17 in FY 17-18 as Carry Forward funding HHS would recommend the following to be allocated proportionally based on final available amount of funding;
 - \$150,000 Health Insurance Premium Payments/Emergency Financial Assistance grants
 - \$125,000 Dental Services (to address potential wait lists for services)
 - \$125,000 Client incentive vouchers (there will be less HHS administrative funds likely this year)
- CM Lee-Miyaki inquired how much flexibility there is in the voucher system. He noted that they could fund ambulance services, due to the case that we heard about in the HCAP report. He also noted that there are not many Burger Kings and McDonalds in the Tenderloin, he suggests getting more Subway vouchers.
 - CS Molnar noted that funding ambulance services could go through emergency financial assistance.
 - The group discussed that many times ambulance rides are covered by insurance.
 - Co-Chair Goodwin noted that we are changing the vouchers to Subway and Burger King. We are also starting a pilot project to provide farmers market vouchers.
- Co-Chair Siron inquired if CM Lee-Miyaki's suggestion is plausible. He also inquired if dental services need more funds.
 - Co-Chair Goodwin noted that he is hard pressed to find a way to fund ambulance rides.
 - He noted that the waitlist for the dental school is fine right now, they often don't have a waitlist when given carry-forward funding.
- Co-Chair Sutter noted that the recommendations look good. He suggests having a higher amount going to taxi vouchers. From a provider perspective, they are very useful for clients and much more comfortable than riding the bus.
- CM Cooper commented that she know of an agency where staff was using client vouchers, are the vouchers tracked?

- Co-Chair Goodwin commented to please let him know if you hear of anything like that going on. He noted that Flor goes to agencies to check their voucher logs.
- The group discussed talking to the Frontline Organizing Group to see what their clients prioritize in terms of vouchers.
 - CM Jewell suggests sending out a quick survey.
 - Kevin Hutchcroft will reach out to the group by email.
- **MOTION: CM Shriver moves to approve the allocation of unspent RWPA funds from FY 2016-17 as FY 2017-19 as Carry Forward funding for the following amount:**
 1. \$150,000 Health Insurance Premium Payments/Emergency Financial Assistance grants
 2. \$125,000 Dental Services
 3. \$125,000 Client incentive vouchers
- **Co-Chair Sutter seconds.**
- **VOTE: Motion passes. See column [1] for a vote breakdown.**

10. Next Meeting Date & Agenda Items

The next Consumer and Community Affairs Committee meeting is tentatively scheduled for Wednesday, June 7th 2017 at 25 Van Ness 8th floor Conference Room from 3-5 pm.

11. Adjournment

The meeting was adjourned at 4:58 pm by Co-Chair Sutter.

Community Engagement Committee
HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

May 3, 2017

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Billie Cooper	P	Y									
2.	Wade Flores (Co-Chair)	P	Y									
3.	Timothy Foster*	P	-									
4.	Kevin Lee	P	Y									
5.	Matthew Miller	A	-									
6.	Stacia Scherich	A	-									
7.	Mike Shriver	P	Y									
8.	Eric Sutter (Co-Chair)	P	Y									
9.	Laura Thomas	A	-									
1.	Lee Jewell	P	Y									

2. Dean Goodwin	P	-								
3. Charles Siron	P	Y								

Ayes		8								
Nayes										
Abstain										
Total		8								