

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, November 2nd, 2016
25 Van Ness, 5th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Billie Cooper, Wade Flores (Co-Chair), Kevin Lee, Matthew Miller, Stacia Scherich, Charles Siron

Committee Members Absent: Timothy Foster [A], Ken Hornby [E], Aja Monet (Co-Chair) [A], Laura Thomas [A]

Others Present: Beth Neary

Support Staff Present: Dave Jordan, Liz Stumm

Draft Minutes

1. Introductions

The meeting was called to order at 3:11 pm by Co-Chair Flores. Everyone introduced themselves and quorum was established.

2. Review/Approve November 2nd 2016 DRAFT Agenda – VOTE

The November 2nd 2016 DRAFT Agenda was reviewed, amended and approved by consensus.

3. Review/Approve October 5th 2016 DRAFT Minutes– VOTE

The October 5th DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. 2017 Needs Assessment Target- VOTE

- The group reviewed the previous Needs Assessment targets (Mental Health, Asian & Pacific Islanders, African Americans, Crystal Meth Users, HIV & Aging (2), Latino MSM, and Transgender Women).
- CS Jordan explained that there were two needs assessments on HIV & Aging; one was in collaboration with UCSF.
- The group discussed that in the past, this committee would vote on a needs assessment target and the remaining four target populations would be COLA's.
- CM Miller noted that after the MMP presentation at the last Full Council meeting, he feels that PrEP should be prioritized as a needs assessment topic due to potential unintended consequences of the drug and the associated behavioral risks.
- **MOTION: CM Miller moves to have the next needs assessment target be people who are on PrEP.**
- CS Jordan noted that due to HRSA requirements, the Council's needs assessment has to address people who have HIV, specifically special populations that HRSA defines as meeting a fiscal eligibility requirement and having severe need.
- CM Miller inquired about if the CDC has similar requirements for prevention.

- CS Jordan noted that the CDC has its own requirements, which is a community engagement event. Needs Assessments are a HRSA requirement. We are interested in folding in prevention issues into our needs assessment, but we cannot make it solely a prevention target.
- CS Jordan commented that if the Council wants to focus on PrEP, we could have HIV positive individuals who are partnered with someone on PrEP (serodiscordant couples) as a needs assessment topic.
 - The group discussed doing a PrEP COLA, because there is no standing HRSA guidelines around COLAs.
 - CM Lee noted that there is a lot of information on PrEP already; he suggests conferring with prevention members to see if a PrEP needs assessment would be duplicating data.
 - CS Jordan recommends that this vote should move through Steering to allow for more prevention members to weigh in.
- Co-Chair Siron commented that he would like the Council to receive a PrEP presentation from Getting to Zero.
 - CS Jordan noted that the Council Affairs Committee will discuss this at the next meeting.
- CM Miller would like to retract his motion as it stands.
- The group brainstormed target populations for the needs assessment.
- Each member of the group voted for two topics that they would like to see as the 2017 needs assessment target:
 - Serodiscordant couples/PrEP
 - Transwomen/Transwomen and their partners (1)
 - Crack users
 - Substance users (1)
 - Latina long-term survivors/seniors
 - African American women long-term survivors/seniors
 - Women of color
 - People who are undocumented (1)
 - People lost to follow-up
 - Current/Former sex workers (2)
 - Transgender Latinas
 - Youth (1)
 - Homeless/Unstably housed (3)
 - People who identify as bisexual
 - Veterans
 - People co-infected with Hepatitis C (3)
- The group discussed the intersectionality of target populations.
- The committee discussed having two needs assessments for 2017.
 - CS Jordan noted that it would only be feasible to do two needs assessments if the population size is reasonable.
- The top two votes for needs assessment targets are: Homeless/Unstably housed and People Co-infected with Hepatitis C.
- CM Lee inquired if the homeless/unstably housed target population would overlap with the SRO COLA.
 - The group clarified that some people who lives in an SRO do not consider themselves unstably housed.
- **MOTION: CM Miller moves to have People Co-Infected with HIV and People that are Homeless/Unstably housed as the needs assessment targets for 2017.**
- **CM Scherich seconds the motion.**
- The group discussed the feasibility of doing two needs assessments.
 - CM Miller inquired about contracting a consultant to conduct one of the needs assessments if it is in the Council's budget.

- CS Jordan noted that he would hesitate hiring a consultant for the needs assessment. In the past, it has been difficult to synthesize trends because the data is not uniform.
- CM Lee noted that he is comfortable only doing one needs assessment for 2017.
- CM Miller withdraws his former motion.
- **REPLACEMENT MOTION: CM Miller moves to have the 2017 Needs Assessment target be people who are homeless/unstably housed.**
- CM Scherich does not agree to the amended motion.
- **MOTION: CM Scherich moves to have the 2017 Needs Assessment target be people who are Co-infected with Hepatitis C.**
- **Co-Chair Flores seconds the motion.**
- **VOTE: Motion Passes. See column [1] for a vote breakdown.**

7. 2017 COLA Targets - VOTE

- The group reviewed the previous COLAs (Marin, San Mateo, Women & Families, Formerly Incarcerated, Living in SRO's, African American MSM, Native Americans, and Youth).
- The group voted on the remaining target populations.
 - Youth
 - Housing/unstably housed (3)
 - Substance users
 - Transgender women (1), (1)
 - Undocumented people (3)
 - Current/Former sex workers (2)
 - Latina Transgender long-term survivors/seniors (1), (4)
- Homeless/Unstably Housed, Latina long-term survivors/seniors, Undocumented people and Current/Former sex works got the most votes for the 2017 COLAs.
- **MOTION: Co-Chair Siron moves to approve Homeless/Unstably Housed, Latina long-term survivors/seniors, Undocumented people and Current/Former sex workers as the COLA targets for 2017.**
- **CM Scherich seconds the motion.**
- **VOTE: Motion Passes. See column [2] for a vote breakdown.**
- This motion will go to Steering in order to be reviewed with more prevention members present.

8. Next Meeting Date & Agenda Items

The next Consumer and Community Affairs Committee meeting is tentatively scheduled for Wednesday, January 4th 2016 at 25 Van Ness 8th floor Conference Room from 3-5 pm.

9. Adjournment

The meeting was adjourned at 5:01 pm by Co-Chair Flores.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
 Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

November 2, 2016

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Billie Cooper	P	Y	Y							
2.	Wade Flores (Co-Chair)	P	Y	Y							
3.	Timothy Foster	A	-	-							
4.	Ken Hornby	E	-	-							
5.	Kevin Lee	P	Y	Y							
6.	Matthew Miller	P	Y	-							
7.	Aja Monet (Co-Chair)	A	-	-							
8.	Stacia Scherich	P	Y	Y							
9.	Charles Siron	P	A	Y							
10.	Laura Thomas	A	-	-							



Ayes		5	5							
Nays										
Abstain		1								
Total		6	5							