

HIV Community Planning Council  
COMMUNITY ENGAGEMENT COMMITTEE  
Wednesday, October 5<sup>th</sup> 2016  
Human Rights Commission  
25 Van Ness, 8<sup>th</sup> Floor Conference Room  
3:00 – 5:00 pm

---

**Draft Agenda**

1. **Introductions** 3:00
  2. **Review/Approve October 5<sup>th</sup> 2016 DRAFT Agenda – VOTE** 3:05
  3. **Review/Approve September 7<sup>th</sup> 2016 DRAFT CCA Minutes – VOTE** 3:07
  4. **Announcements** 3:10
  5. **Public Comment** 3:15
  6. **HIV Consumer Advocacy Report** Gina Gemello 3:20  
*The Committee will receive its monthly HCAP report.*
  7. **Needs Assessment/COLA Trends** Dave Jordan 3:50  
*The group will review trends from past years' needs assessments and COLA sessions.*
  8. **Policies & Procedures – VOTE** 4:30  
*The group will review and vote on policies relevant to this committee, including HIV Consumer Advocacy Project (HCAP) and Community Outreach & Listening Activities (COLA) descriptions.*
  9. **Next Meeting Date & Agenda Items** 4:55  
*The next Community Engagement Committee meeting is tentatively scheduled for Wednesday, November 2<sup>nd</sup> 2016 at 25 Van Ness 8<sup>th</sup> Floor Conference Room from 3-5 pm.*
  10. **Adjournment** 5:00
- 

**Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.**

**MISSION STATEMENT**

**TO BE RESPONSIBLE FOR EDUCATING THE COUNCIL ON SPECIFIC UNDERSERVED COMMUNITIES AND HIGH RISK POPULATIONS AND ONGOING AND EMERGING ISSUES FOR PEOPLE LIVING WITH HIV AND AT HIGHEST RISK FOR HIV.**

**HIV Community Planning Council**

*Administrative Office:*

*730 Polk Street 3<sup>rd</sup> Floor, San Francisco, CA 94109*

**San Francisco Department of Public Health**

*Community Health, Equity & Promotion*

*HIV Health Services*

*25 Van Ness Avenue, San Francisco, CA 94102*

The following services are available when requested by noon of the Friday before the Council meeting:

For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768. In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

**Know Your Rights under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Sunshine Ordinance Task Force at 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854, or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org). Members of the public may obtain a free copy of the Sunshine Ordinance by contacting the email noted or by printing Chapter 67 of the San Francisco Administrative Code at [www.sfgov.org/bdsupvrs/sunshine.htm](http://www.sfgov.org/bdsupvrs/sunshine.htm)

The Planning Council has several standing committees where Council business and creation of motions for Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; members of the public are encouraged to testify at Council meetings and/or to write letters to the council members, c/o HIV Community Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available at [www.sfhivplanningcouncil.org](http://www.sfhivplanningcouncil.org)

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.